



**3<sup>rd</sup> ADMISSION NOTICE for**

**MBA (Full Time) and BBA Programmes for the academic session 2024-2025**

Online Applications are invited from eligible intending candidates for admission to the following Programmes for the academic session 2024-2025 offered by the Centre for Management Studies (CMS), Dibrugarh University:

1. **MBA (Full Time) Programme :**
  - SC : 02
  - ST(H) : 03
2. **BBA Three Years (Six Semester) Programme :**
  - ST(H) : 02

**Eligibility for:**

- **MBA (Full Time):** A Bachelor Degree in any discipline (except Music and Fine Arts) from a recognized Indian University with at least 50% aggregate marks (45% for SC/ST candidates).
- **BBA:** Higher Secondary Examination (10+2) in Arts, Science or Commerce of the Assam Higher Secondary Education Council (AHSEC) or an equivalent examination (10+2) recognized as such by the University with at least 50% marks (45% for SC/ST) in aggregate.

**Application procedure:**

1. Applications for MBA (Full Time) and BBA shall be through online mode only. No other means of application shall be accepted.
2. Online Registration for submission of Application Form will begin from **24.07.2024**. Application for MBA (Full Time) and BBA are through online mode only. The last date for submission of application is **28.07.2024 (till 11.55 p.m.)** for MBA (Full Time) and BBA Programme.
3. For submission of the **Online Application Form**, intending candidates are advised to follow the following instructions:
  - a) For Online Application, please login to Admission Portal on <https://dibru.ac.in> or <https://erp.dibru.work/>

- b) The Candidate needs to register on the portal by clicking the "Register" button and providing his/her name, mobile number and a password. The mobile number will be verified through an OTP. Please remember the password for login.
  - c) After successful registration, the candidate needs to login using his/her mobile number and the password.
  - d) After login, the candidate needs to click on the "Apply" button corresponding to the link of "MBA (Full Time) and BBA" which will lead to an application form. *The candidate needs to fill up the application form step by step.*
  - e) After completion of the filling-up the Form Candidate needs to click the button "Submit and Review". A preview of the filled-up form will be displayed. Candidates are advised to carefully cross-check the information and if anything needs to be corrected at this stage, they can go back and edit
  - f) After ensuring that all the information displayed on the Preview is correct, the candidate needs to click '*Pay now & Submit the application*' and the pay the application fee of Rs. 950/- (*Nine Hundred Fifty*) only through online mode (Debit Card/Credit Card/Internet Banking).
  - g) The **Application Form** will be considered finally submitted only when the application fee is successfully paid by the candidate and an online receipt is generated confirming the payment.
  - h) There will be a button to download your Application Form for future reference.
  - i) The Submission of Online Application Forms shall be automatically closed after the last date.
4. There shall be no alternative procedure for Application for applying to the **MBA (Full Time) and BBA** Programmes and the University shall not receive the Application except the procedure mentioned at (2) above.

#### **Admission Procedure:**

- **MBA (Full Time):**
- **Written test (45% weightage) :** Candidates have to take the MAT (Management Aptitude Test) examination conducted by All India Management Association / CAT (Common Admission Test) conducted by IIMS or CMAT (Common Management Admission Test ) conducted by AICTE. Sponsored and / or foreign candidates are exempted from appearing in the Written Test.
- **Group Discussion (30% weightage) and Personal Interview (25% weightage):** Candidates who have valid MAT CAT/CMAT Score (as fixed by the Centre after the application process) or otherwise qualified as mentioned above will be called for a Group Discussion and Personal Interview.
- **BBA:** Candidates will be selected based on the marks obtained in their 10 + 2 exams (80% weightage) and the marks obtained in a Personal Interview that the candidates have to appear (20% weightage).

#### **Important Dates:**

- **Online Application process will begin from: 24.07.2024**
- **Last date for receiving the online filled in Application Form: 28.07. 2024**

#### **Important Note:**

The University shall not verify the eligibility of the candidate at the time of receiving their Application Forms. However, the candidate shall not be considered at the time of admission to the MBA (Full Time) and BBA Programmes conducted by Dibrugarh University if he/ she fails to fulfill the eligibility criteria. Hence, the intending candidates are requested to ensure themselves regarding fulfillment of the minimum eligibility for admission into the MBA (Full Time) and BBA Programmes.

For details on the Centre and the MBA (Full Time) and BBA Programmes, please visit <https://cmsdu.org>. For queries, intending candidates may call **0373-2370045** or **WhatsApp at 8876240653** or mail to [admissions@cmsdu.org](mailto:admissions@cmsdu.org)

Issued with due approval.

*Pragya* 23/07/2024  
Deputy Registrar (Academic)

Dibrugarh University

*cto*

**Copy forwarded for kind information and necessary action to:**

1. The Hon`ble Vice-Chancellor, Dibrugarh University.
2. The Deans, Dibrugarh University.
3. The Registrar, Dibrugarh University.
4. The Chairperson, Centre for Management Studies, Dibrugarh University.
5. The Deputy Registrar (F&A) i/c. D.U. The payment may be made from the CMS, DU Fund.
6. The Programmer, Dibrugarh University, with a request to upload the notice on the Dibrugarh University website
7. Files.

*(Signature)* 23/07/2024  
Deputy Registrar (Academic)  
Dibrugarh University

*(Signature)*