



OFFICE OF THE REGISTRAR::DIBRUGARH UNIVERSITY::DIBRUGARH

TENDER NOTICE No. 16 of 2023-24

Sealed tenders are invited in prescribed form along with a D.U. Money Receipt of Rs.50.00 (Rupees Fifty) from eligible Dibrugarh University registered Contractors and P.H.E.D registered contractors for the work mentioned AS PER ANNEXURE -I.

Availability of Bid papers	From 14/03/2024
Last date for submission of Bid	08/04/2024 up-to 1.00 P.M.
Time & Date of opening of Bid	08/04/2024 at 2.30 P.M.
Place of opening of Bid	Office of the Registrar, D.U.
Cost of Document	1,000/- Non refundable
Earnest Money Deposit (EMD)	2% of the estimated amount

The tender should be submitted in two separate sealed envelopes *i.e.* Part - I TECHNICAL BID and Part - II FINANCIAL BID. The technical bid shall be opened on above mentioned date and time and the financial bid of only those bidders who qualify in technical bid shall be opened on the same date or at a later date which shall be intimated to the tenderer whose technical bid are found to be valid.

Earnest Money Deposit (EMD) is to be deposited in the form of a **KVP/Bankers Cheque/Bank Draft** only drawn in favour of the Registrar, D.U. at **SBI/Punjab National Bank**, Dibrugarh University Branch by all Tenderers. Court stamp fee of Rs.8.25 should be affixed in the technical bid at the time of submission of the tender by the tenderers. Interested contractors are requested to read the below mentioned Terms and Conditions carefully before placing their bids.

Terms & conditions:

1. Rates should be quoted on flat percentage basis as per/above/below the schedule of rates under CPHE SOR for the year 2015-2016 (including all taxes). **The tenderer quoting less than 10% below of the CPHE SOR 2015-2016 must have to submit proper justification along with the tender documents (Financial bid), otherwise his/her tender will not be considered for evaluation. The tender quoting less than 10% below will be considered only after acceptance of justification by the competent authority.**
2. Each page of the tender shall be signed in full and stamped with the seal by the tenderer.
3. The first envelope (**Technical Bid**) shall contain all the following documents.
 - i. Firms submitting tender should submit POA/partnership deed, etc., along with the tender.
 - ii. Up-to date Income Tax return, PAN card, G.S.T. Registration certificates and EPF Registration Certificate shall be submitted along with the tender.
 - iii. Submission of documentary evidences of successful completion of single work of **similar nature** within the last five years of minimum 50% of the tender value for Government/Semi Govt. organization/Corporations certified by the Engineer of the concerned department.
 - iv. Submission of Upto date solvency certificate (**within 1 year from the date of advertisement**) for the amount equal to 30% of estimated cost for all category of tenderers. (Format Enclosed)
 - v. Copy of the up-to-date Labour License.
4. The rates should be mentioned in the **FINANCIAL BID** attached with the Tender Document as ANNEXURE-II.
5. Documents submitted should be legible.
6. Tenderers or their authorized representative should be present at the time of opening of the tender along with the original documents submitted in the technical bid.
7. The bid document may be downloaded from the University website www.dibru.ac.in.
8. The undersigned reserves the right of accepting or rejecting the lowest or any other tender wholly or in part without assigning any reason thereof.
9. The decision of the tender committee will be final in finalization of eligibility of the tenderer.
10. The bidders must submit a forwarding letter in the technical bid mentioning the documents enclosed with the bid.
11. The payment to the contractors for the above tenders of works will be made subject to the availability of fund.

Memo No.: DU/PC/TQ/187/1007

Copy to:

1. The Vice-Chancellor D.U. for favour of information.
2. The University Engineer for information and necessary action.
3. The Deputy. Registrar (F&A) for favour of information.
4. The Internal Auditor, D.U. for information.
5. The Addl. Chief Engineer, O/O.PWD Roads, Dibrugarh for favour of information.
6. The Superintending Engineer, Deptt. of P.H.E. , Dibrugarh , for favour of information.
7. The Dy. Director, Town & Country Planning, Dibrugarh, for favour of information.
8. The PS to Registrar, D.U. for information.
9. D.U. Website
10. The notice board.
11. The relevant files

Registrar

Dibrugarh University
Dibrugarh

Date: 14/03/2024

Registrar

Dibrugarh University
Dibrugarh

ANNEXURE - I (LIST OF WORKS TENDERING AS PER NOTICE NO: 16 OF 2023-24)

Sl. No.	Name of work	Estimated Amount	Earnest Money	Time of completion	Cost of paper
1	Installation of 150x150mm dia. DTW by Rig Boring at West Campus Colony, D.U.	Rs.6,61,369/-	Rs.13,227/-	30 Days	Rs.1,000/-

14/03/24
Registrar
Dibrugarh University
Dibrugarh

12/02/24

To

ANNEXURE-II

The Registrar
Dibrugarh University
Dibrugarh

Sub:

(Name of the Work)

Ref.: Your Notice No. 16 of 2023-24.

Sir,

I hereby submit my tender for the above-mentioned work for consideration and acceptance.

RATE _____ Above/Below/As per
schedule of rates of CPHE SOR 2015-2016.

Yours faithfully

Contractor Name:

Address:

Reg. No.:

**Member
Tender Committee**

**Member
Tender Committee**

**Member
Tender Committee**

**Member
Tender Committee**

**Member
Tender Committee**

**Member
Tender Committee**

Space to be used for Bank's Pad

SOLVENCY CERTIFICATE

This is to certify that Mr./Mrs./M/s. _____
is a reputed Customer of our bank with a good financial standing. He is maintaining a
Saving/Current account with us bearing A/c No. _____. The conduct
of which is satisfactory. The firm is solvent for an amount of Rs. (in Figure) _____
(Rs. In word). _____ (only)

This certificate is issued on the express understanding that neither the bank nor any of its
officials undertake any liability in respect thereof.

This certificate is issued at the specific request of Mr./Mrs./M/s. _____

Branch Manager

(Signature with seal)