

**Skill Enhancement Courses on  
Library and Information Science  
for Undergraduate (B.A./B.Sc./B.Com.) Programmes (FYUGP) as per NEP 2020  
(For all subjects of all streams including Honours and Non Honours),  
Dibrugarh University**

**Course 1: Course Title: Entrepreneurship Librarianship (For 1<sup>st</sup> Sem)**

**Course Code: SEC128**

Nature of the Course: Skill Enhancement Course (SEC)

Total Credits: 3 Credits (4 Units)

Distribution of Credits: L (16), T (10), P (19)

Distribution of Marks: 80 (End-Sem.) + 20 (In-Sem.)

**Transaction of the Course:** As these vocational courses are meant for the Under Graduate programme and will be taught in the affiliated Colleges under Dibrugarh University, the Librarians of the Colleges are mostly acquainted with the subject matter, hence the College Librarian with requisite UGC qualifications may be entitled as Course Teacher. Simultaneously, the Librarian as Course Teacher is also entitled for Evaluation of the examination related matters as per DU regulation.

**Course Objective:**

1. To foster a basic understanding on academic library system, Library services and its products.
2. To acquaint with the enormous resources available on various domain of knowledge and ways of its dissemination through marketing.
3. To acquaint with various information channels and ensuring its smoother access to the public for its use both, physically and electronically, enhancing skill for it.
4. To enhance the information search skill using information communication technology and tools to recognize and evaluate quality information resources for infonomics.

**Subject: Library and Information Science**

**Course: I: Entrepreneurial Librarianship (1<sup>st</sup> Sem)**

**Course Code: LIS-SEC-01**

**(TOTAL CREDIT: 3)**

<b>Unit</b>	<b>Topics</b>	<b>Contents</b>	<b>No. of Lectures</b>	<b>No. of Tutorials</b>	<b>No. of Practical</b>	<b>LTP (45 hrs)</b>
<b>I (20 Marks)</b>	<b>Concept of Libraries</b>	<ul style="list-style-type: none"> <li>Understanding the meaning and objectives of Library, 5 laws of Library Science</li> <li>Different Types of Library: Academic, Public and Special</li> <li>Functions and Services of each category of Libraries.</li> </ul>	<b>5</b>	<b>2</b>	<b>2</b>	<b>11</b>
<b>II (20 Marks)</b>	<b>Information Sources</b>	<ul style="list-style-type: none"> <li>Concept of Primary, Secondary and Tertiary sources of print and electronic documents (Textbooks, Periodicals, Reports, research outputs, Encyclopedias, Dictionaries, Bibliographies, etc)</li> </ul>	<b>4</b>	<b>3</b>	<b>2</b>	<b>11</b>
<b>III (20 Marks)</b>	<b>Library Management</b>	<ul style="list-style-type: none"> <li>Concept of Bibliographic Description: concept of catalogue; concept of classification, elements and structure of DDC</li> <li>Concept of Library Organization and Management: House Keeping operations (Acquisition, Processing, Circulation, Serial Control, Maintenance)</li> <li>Book Labels, Book Pockets, Spine Labels, etc, Accession Reg., Day Book Register, Catalogue Cabinet, Catalogue Card.</li> </ul>	<b>4</b>	<b>2</b>	<b>2</b>	<b>10</b>
<b>IV (20 Marks)</b>	<b>Entrepreneurial Librarianship</b>	<ul style="list-style-type: none"> <li>Type and features of Library Furniture (Bookrack, Reading Tables, Pigeon Hole Almirah, Property Counter, Display Rack, Newspaper Stand, Book Stands, etc)</li> <li>Furniture for Children Library, Geriatrics Library, Specially abled person, etc.</li> <li>Preservation: Traditional Methods: use of recommended preservatives; creating paper envelopes; mount board box, Modern techniques of preservation; Pesticide paper &amp; Insecticidal paper;</li> <li>Photocopy, Printing, DTP, Types of binding</li> </ul>	<b>4</b>	<b>3</b>	<b>3</b>	<b>13</b>
<b>Total Contact Hours</b>			<b>17 (hrs)</b>	<b>10 (hrs)</b>	<b>18 (hrs)</b>	<b>45 (hrs)</b>

**MODE OF ASSESSMENT:****Internal Assessment: 20 Marks**

(Sessional Test-I/Project-I: 4 Marks; Sessional Test-II/Project II: 4 Marks; Field Visit & Report: 4 Marks; Presentation /Viva Voce/Group Discussion: 4 Marks; Attendance: 4 Marks)

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**Total Marks: 20****End Semester Examination: 80 Marks**

Unit I to Unit II: 2 long questions + 2 Short questions (10+10+5+5)= 30

Unit III to Unit IV: 2 long questions + 2 Short questions (10+10+5+5)= 30

1 mark questions from all the units = 10

Short notes of 5 marks each from any units= 10

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**Total Marks: 80**

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|-------------------------|---|------------------------|
| 1. 1 Lecture per week   | = | 1 hr duration per week |
| 2. 1 Tutorial per week  | = | 1 hr duration per week |
| 3. 1 Practical per week | = | 2 hr duration per week |

**Learning outcomes: It will enable the students:**

- To foster a basic understanding on library systems and its services and products.
- To enhance skill to acquire enormous resources available on various domain of knowledge, and, means and ways of its marketing.
- To exploit the exponential growth of information & ensuring smoother access, both print and digitally, and utilized required information commercially.
- To enhance the information search skill and to make student efficient enough to identify, locate and evaluate quality information resources and its marketing.

**Course Outcomes:**

- Enabling students enrich their credibility on entrepreneuring librarianship as a means of Livelihood.
- Skill and ability enhancement to identify, locate and access various sources of information as services and product for marketing.
- Ability to understand basics of library activities, augmenting vocational skills on various library products for their sustainability

**Recommended Readings:**

1. Abdullahi, Jamilu, Development Informatics: Exploring the need for digital information fluency model for Abubakar Tafawa Balewa University Library Bauchi, Nigeria
2. Bedford, D.A.D, Donley J.K & Lensenmayor N (2015) the role of librarians in knowledge society: valuing our intellectual capital assets. Current Issues in Libraries. Retrieved from <http://dx.doi.org/10.1108/S0065-283020150000039011> Cambridge (2015) Retrieved from <http://dictionary.cambridge.org/dictionary/english/information-economy>
3. Belloffet. N. & Huille, J. (2009). Preservation and Conservation for Libraries and Archives; ALA
4. Chopra, Hans Raj. (1989). Librarianship: As a profession, Jodhpur: Jain Brothers.
5. Chowdhury, G. G. (2011). *Information users and usability in the digital age*. New York: Neal-Schuman Publishers, Inc.
6. Chowdhury, G.G. (2004): Introduction to modern information retrieval (3rd Ed.,).
7. Cogburn, D. L & Adeya, C. N. (1999) Globalization and the information economy: Challenges and opportunities for Africa. A working paper for the African Development Forum. United Nations Economic Commission for Africa. United Nations Conference Centre, Addis Ababa, October, 24th – 28th

8. Connor, E. (Ed.). (2006). *An introduction to reference services in academic libraries*. New York: Haworth Information Press.
9. De Smet, Egbert, and S, N. Dhamdhare. (2016). *E-discovery tools and applications in modern libraries*. IGI Global.
10. E.A Egboh & C.M Ile (Eds), *Fundamental issues in entrepreneurship: An overview*. Chika Okoli Centre for Entrepreneurship Studies, Nnamdi Azikiwe University, Awka Business Dictionary (2014) Retrieved from <http://www.businessdictionary.com/definition/innovation.html>
11. Fox, E. A., & Torres, R. S. (2014). *Digital library technologies: Complex objects, annotation, ontologies, classification, extraction, and security*.
12. *Global Entrepreneurship Monitor Special Report: A Global Perspective on Entrepreneurship Education and Training*. Retrieve from <https://pureportal.strath.ac.uk/en/publications/global-entrepreneurship-monitor-special-report-a-global-perspecti>
13. Haruna, I. (2011) *Entrepreneurship Education in Librarianship: A panacea for self-employment?* Paper presented at the Nigerian Association of Library and Information Science Educators Conference, Ahmadu Bello University, Zaria. November, 8th – 12<sup>th</sup>.
14. Heath, T. & Bizer, C. (2011). *Linked data [electronic resource]: Evolving the web into a global data space* Morgan & Clypool.
15. Igbeka, J.U. (2008) *Entrepreneurship in Library and Information Services*. Stirlin – Holding Publishers LTD. Ibadan. International Institute for Educational Planning (2006) *Building Skills for poverty reduction*. Retrieved from [www.iiep.unesco.org/sites/default/files/nl\\_2006-3\\_en.pdf](http://www.iiep.unesco.org/sites/default/files/nl_2006-3_en.pdf) 11
16. Kaliammal, A. & Thamaraiselvi, G. (2005). *Role of ICTs in Library and Information Science*. New Delhi: Authorpress.
17. Kesselman, Martin. Alan, & Weintraub, Irwin (Eds.) (2010). *Global librarianship*, New York, Marcel Dekker Inc.
18. Lemu, A. A. (2011) *Restructuring Library and information science curriculum for entrepreneurship education: The experience of the Department of Library and Information science Ahmadu Bello University*. Paper presented at the Nigerian Association of Library and Information Science Educators Conference, Ahmadu Bello University, Zaria. November, 8th – 12th .
19. Nicholas, D. (2000). *Accessing information needs: Tools, techniques and concepts for the internet age* (2nd ed). London: ASLIB.
20. Ranganathan, S. R. (1988). *The five laws of library science*. New Delhi: Sarada Ranganathan Endowment for Library Science.
21. Rowley, J E. (1993). *Computer for Librarians*. London: Clive Bingley
22. Ryan, J., & Capra, S. (2001). *Information Literacy Toolkit: ALA*
23. Saroja, G. (n.d) *Developing competencies of Library and information professionals – An Evaluation of LIS curriculum of ODL institutions in India*. Retrieved from [https://wikieducator.org/images/f/f6/PID\\_267.pdf](https://wikieducator.org/images/f/f6/PID_267.pdf) 12
24. Yahya, U. (2011) *Entrepreneurship education in Library and information science program*. Paper Presented at the Nigerian Association of Library and Information Science Educators Conference, Ahmadu Bello University, Zaria. November, 8th – 12th .