THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017

Submitted to the

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) BANGALORE

By

Internal Quality Assurance Cell (IQAC)
Dibrugarh University
Dibrugarh-786008
(Assam)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> DIBRUGARH UNIVERSITY

1.2 Address Line 1

> RAJABHETA, DIBRUGARH

Address Line 2

>

City/Town

> DIBRUGARH

State

> ASSAM

Pin Code

> 786004

Institution e-mail address

> dibrugarhuniversity@dibru.ac.in

Contact Nos.

> 0373-2370231

Name of the Head of the Institution:

> Prof. Alak Kr. Buragohain

Tel. No. with STD Code:

> 0373-2370239

Mobile:

> 09954115220

Name of the IQAC Co-ordinator:

Prof. Surajit Kr. Ghosh

Mobile:

09435330771

IQAC e-mail address:

Iqacdu2013@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ASUNGN10059

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/23/A&A/20.3

1.5 Website address:

www.dibru.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B		2002	2007
2	2nd Cycle	B	2.83	2009	June14, 2014
3	3rd Cycle	A	3.16	2017	March 27, 2022
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01/01/2002

1.8 AQAR for the year

2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR 2010-2011 submitted to NAAC on 11-12-2011
  ii. AQAR 2011-2012 submitted to NAAC on 11-12-2012
  iii. AQAR 2012-2013 submitted to NAAC on 18-07-2013
  iv. AQAR 2013-2014 submitted to NAAC on 19-12-2014
  v.   AQAR 2014-2015 submitted to NAAC on 09-12-2016
  vi. AQAR 2015-2016 submitted to NAAC on 22-09-2017

1.10 Institutional Status

  University   State ✓ Central ☐ Deemed ☐ Private ☐

  Affiliated College   Yes ☐   No ✓

  Constituent College   Yes ☐   No ✓

  Autonomous college of UGC Yes ☐   No ✓

  Regulatory Agency approved Institution   Yes ☐   No ✓

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ✓   Men ☐   Women ☐

                         Urban ☐   Rural ✓ Tribal ☐

  Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

                     Grant-in-aid + Self Financing ✓   Totally Self-financing ☐

1.11 Type of Faculty/Programme

  Arts ✓   Science ✓ Commerce ✓ Law ✓   PEI (Phys Edu) ✓

  TEI (Edu) ✓ Engineering ✓   Health Science ☐   Management ✓

  Others (Specify)   . Pharmaceutical Science

1.12 Name of the Affiliating University *(for the Colleges)*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | State |

University with Potential for Excellence | | UGC-CPE | |

DST Star Scheme | | UGC-CE | |

UGC-Special Assistance Programme | ✓ | DST-FIST | ✓ |

UGC-Innovative PG programmes | ✓ | Any other (*Specify*) | Funding agency : DST, DBT, ISRO, AICTE, ICMR, SAMEER, Ministry of Culture, CSIR, ICSSR |

UGC-COP Programmes | |

2. IQAC Composition and Activities

2.1 No. of Teachers | 6 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 1 |

2.4 No. of Management representatives | |

2.5 No. of Alumni | |

2. 6 No. of any other stakeholder and community representatives | 1 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 2 |

2.9 Total No. of members | 13 |

2.10 No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders: No. | 2 | Faculty | 4 |

Non-Teaching Staff Students   `01`   Alumni   [ ]   Others   [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [ ] National [ ] State [ ] Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

Assessment made by NAAC Peer Team in February, 2017.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Online Student Feedback for teachers	Data collected and analysed

Attach the Academic Calendar of the year as Annexure. (**Annexure A**)

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

Management [✓]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

AQAR was placed in the 339th meeting of Executive Council

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	29			
PG	38		14	03
UG	12		10	
PG Diploma	05	01	05	
Advanced Diploma				
Diploma	03	02	02	
Certificate	07	06	02	
Others	13			
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12 (UG), 17 (PG)
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☑
    (On all aspects)

    Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

    NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
203	117	21	65	123

2.2 No. of permanent faculty with Ph.D.

143

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	67	3	24	1	14	17	0	12	105-59(CAPS)=46

2.4 No. of Guest and Visiting faculty and Temporary faculty

34   76   49

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	72	2
Presented papers	32	94	9
Resource Persons	8	50	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The University runs its academic programmes in the Semester System with the embodied Choice Based Credit System (CBCS) and the Continuous Comprehensive Evaluation of the students. Teaching learning continues with the Chalk and Board along with the Smart Boards and ICT applications in most of the departments. Teaching departments regularly organizes Seminars, Discussions, Colloquia, and Doubt Clearing Sessions as part of the teaching learning process. University continues with its endeavours towards enhancing Women Empowerment through its Centre for Women Studies. The Training and Placement Office organises coaching on Soft Skill Development, Personality Development, NET, GATE and for Entry to Services. For facilitating the prospects of the students to crack various competitive Examinations for selection for the service sectors in Banks and Civil Services, the University has entered into a Memorandum of Understanding with a nationally reputed Training Firm on the PPP mode. Students are also encouraged to participate in the seminars which are organized by the University and University departments. Creativity, Innovation and Skill Development of the students are encouraged through the activities in the Centre for Technology Innovation and Incubation. Awareness about IPR is

created through the establishment of the IPR Cell. Students have been enabled to file patent applications for their innovations. The Entrepreneurship and Skill Development Cell of the University organises Training and Awareness programmes for the students. Special Fellowship for the PhD students have been created with University fund for those meritorious research students who are not in receipt of any financial support from any Funding Agency of the country.

Cell provides a platform to the students for Entrepreneurship development. Special Fund is available for the eligible Research Students for Scholarships. Extension activities of the students are being carried out under the *Swachh Bharat* Mission in partnership with the UNICEF and the State Public Health Department through a MoU. Special Audit Course on Health and Sanitation is being developed.

2.7 Total No. of actual teaching days

during this academic year

| 280 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| Annexure -I |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 193 | 85 | 92 |

2.10 Average percentage of attendance of students

| 85% |

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	507		53.84	23.47		77.31
PG	1126		59.94	31.34		91.28
Diploma/Cert.	106		21.69	29.46	13.0	64.15

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC is responsible to monitor quality in teaching-learning, Research, extension activities and innovative ideas. The IQAC members are also members of different policy making bodies and look after implementation of the decisions/ suggestions made to the stake holders. IQAC conducts annual assessment of the faculty by the students and carry our academic and administrative audit by the external agencies.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	17
UGC – Faculty Improvement Programme	03
HRD programmes	03
Orientation programmes	26
Faculty exchange programme	04
Staff training conducted by the university	10
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	54
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	556	92	NIL	11
Technical Staff	63	01	NIL	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The basic infrastructure for research in all the departments and centres completed
- Subscriptions to Journals and e-journals have been increased
- Establishment of a Central Sophisticated Instrumentation Centre is completed
- One International Conference and several National Conferences and Workshops had been organised
- Periodic talk/seminars/interfaces are being organized towards sensitizing and promoting research climate in the University.
- Visiting Professors to the departments and Experts invited for Ph.D. and M.Phil viva-voice and practical examinations are usually engaged in delivering lectures of topical interests and intense interactions with the Research Students and young faculty members through the Scholar in Residence programme.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	30	04	05
Outlay in Rs. Lakhs	2,23,66,476	7,78,16,200	2,17,65,000	1,06,29,000

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	3.50	
Outlay in Rs. Lakhs	4.0			

3.4   Details on research publications

	International	National	Others
Peer Review Journals	196	57	6
Non-Peer Review Journals			14
e-Journals	16	2	
Conference proceedings	15	20	1

3.5 Details on Impact factor of publications:

Range 0-4.0   Average 3   h-index 5   Nos. in SCOPUS 132

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1,2,3,5	DST-SERB, UGC DST-SERB, Moran Jatir Buranji: Govt. Of Assam MWCD ,UGC	5,94,94,860	2,44,14,569

		DBT-BIF, ICMR, DST,SERB, DST, OIL, Sonowal Kachari Autonomous Council, Assam		
Minor Projects				
Interdisciplinary Projects	3 2 3 3	UKERI DST SERB DBT	92,50,000/- 13,30,000/- 43,93,200/- 70,00,000/-	14,00,000/-
Industry sponsored				
Projects sponsored by the University/ College	1	UGC	4,00,000/-	4,00,000/-
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 12 | Chapters in Edited Books | 35 |

ii) Without ISBN No. | 08 |

3.8 No. of University Departments receiving funds from

UGC-SAP | 9 | CAS | 1 | DST-FIST | 2 |

DPE | | DBT Scheme/funds | 3 |

3.9 For colleges   Autonomy | | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | Rs. 2,24,000/- |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		11			
Sponsoring agencies		SERB-DST, CSIR, NEC, DU UGC, UGC-SAP, DBT (IBT-HUB) DRS-SAP			

3.12 No. of faculty served as experts, chairpersons or resource persons   102

3.13 No. of collaborations   International   17   National   27   Any other   04

3.14 No. of linkages created during this year   29

3.15 Total budget for research for current year in lakhs :

From Funding agency   Rs.194,29,41,185   From Management of University/College   Rs.11,35,000

Total   Rs. 1,94,40,76,185/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	4
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
15	3	4	1	7		

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   119
    and students registered under them   235

3.19 No. of Ph.D. awarded by faculty from the Institution   68

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   77   SRF   18   Project Fellows   20   Any other   5

3.21 No. of students Participated in NSS events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level   309   State level   10

National level   41   International level   -

3.23 No. of Awards won in NSS:

University level	-
State level	-
National level	3
International level	-

3.24 No. of Awards won in NCC:

University level	2
State level	
National level	
International level	

3.25 No. of Extension activities organized

University forum		College forum	
NCC	4	NSS	5
Any other			

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The Students, teaching and non-teaching employees of the University regularly participate in extension work in and around the University. The activities include awareness programmes on health and sanitation, Blood donation, Free health check up camps, Disaster management and Flood relief.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	500 acre	nil	nil	500 acre
Class rooms	152	nil	nil	152
Laboratories	49	2	University	51
Seminar Halls	37	nil	nil	37
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	27			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The University Administration is **fully computerized.**

The modules implemented under *Management Information System (MIS)* in Dibrugarh University are :

Accounts and Finance Module, Employee Information System, Students Information System, College Development Council Module, Health Centre Module, Sports Board Module, Curriculum Module, Document Flow Module, Library Information Module, Store Management Module, Asset and Inventory Module, Payroll and Leave Management Module, Extra Mural Project Management Module, Faculty Research Publication Database, On Line Grievance Submission Module, Ph.D. Thesis Tracking Module

Beside these MIS system , the Dibrugarh University processes various examinations of the University through *Examination Date processing software (EDPS)*

The LNB Library is partially computerized. All housekeeping activities including cataloguing accessioning and circulation have been computerized. Web OPAC facility is also available. The library uses SOUL package.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1,82,732	---	3,793	Rs.53,17,255/-	1,86,525	---
Reference Books	11,824	---	1,329	Rs. 20,42,133/-	13,163	---
e-Books	370	Rs. 21,81,260/-	0	0	370	Rs. 21,81,260/-
Journals	143	Rs. 2,99,000/-	!43	Rs. 2,99,000/-	143	Rs. 2,99,000/-
e-Journals	8,500	Free from UGC Consortium	8,500	Free from UGC Consortium	8,500	Free from UGC Consortium
Digital Database	11	Free from UGC Consortium	11	Free from UGC Consortium	11	Free from UGC Consortium
CD & Video	621	Free with books	102	Free with books	723	Free with books
Others (specify)	201	Free with Thesis	69	Free with Thesis	270	Free with Thesis

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	1238	32	1	1	1	14	17	19
Added	140	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	1378	32	1	1	1	14	17	19

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer/Internet access is available at the University Library, Departmental Labs and to individual teachers. Wi-fi is accessed in the Dibrugarh University Institute of Engineering and Technology (DUIET). Entire University Administration is connected with LAN. The campus and the hostels have Wi- Fi connectivity.

4.6 Amount spent on maintenance in lakhs :

i) ICT	4,612,877.00
ii) Campus Infrastructure and facilities	48,460,982.00
iii) Equipments	4,195,923.00
iv) Others	2,119,274.00
Total :	59,389,056.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Deans Students Affairs position has been created for extending overall support to the students

- Chief Warden and Associate Warden look after the general well being of the students in the hostels

- Mentors are assigned to each of the international students

- On line Grievance Redressal mechanism is there

- Training and Placement Officer looks after the overall requirement of training requirements of the students for enhancing their placement prospects.

- Anti Ragging Cell is constituted

- Statutory Regulation for curbing the menace of Ragging is there.

- Anti Ragging campaign.

- Stress Management Cell is there at the University Health Centre.

5.2 Efforts made by the institution for tracking the progression

- Provision for Academic Audit every three year.

- Provision for Remedial Coaching to needy students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1743	2331	139	261

(b) No. of students outside the state

1075

(c) No. of international students

19

Men

No	%
2058	46

Women

No	%
2416	54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1584	294	606	1946	4	4430	1617	305	651	1897	4	4474

Demand ratio   1: 6   Dropout   0.78%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The **Career and Counselling Cell (CCC)** supports the students for their enhancing career prospects in all directions and provides motivation and coaching for writing in Competitive Examinations. Dibrugarh University constituted a Career and Counselling Cell which focuses on:

- Development of *Soft Skills*.

- Development of Communication ability to face the challenge in competitive tests on job training in add-on or vocational courses.

- Proficiency in English language through a central *Language Lab* is being set up.

- For independent critical thinking

- Acting as a Resource centre of information and guidance.

- Exchange of information on professional placements.

- To gather information on job avenues and placement in different institutions.

- To analyze the information at local, regional and national level.

- To organize seminar, workshop and seek guidance for students.

- To promote discipline, healthy outlook and positive attitudes.

For providing professional Coaching to the students to facilitate entry to services (Banks, Insurances and Civil Services) the University has entered into a Memorandum of Agreement with a professional Coaching organisation of national repute

No. of students beneficiaries | 200+

5.5 No. of students qualified in these examinations

NET | 83 | SET/SLET | 40 | GATE | 10 | CAT |
IAS/IPS etc | | State PSC | 8 | UPSC | | Others | 17

5.6 Details of student counselling and career guidance

NET Coaching : 1000+

No. of students benefitted | 500+

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
22	796	131	nil

5.8 Details of gender sensitization programmes

Dibrugarh University is committed to providing a place of work and study free of sexual harassment, intimidation and exploitation. University framed statutory rules and procedures for Gender Sensitization and for addressing grievances relating to sexual harassments.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 56 | National level | 11 | International level |

No. of students participated in cultural events

State/ University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events : Annexure - IV

Sports : State/ University level [   ]   National level [2]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions	78	21,20,150/-

5.11   Student organised / initiatives

Fairs   : State/ University level [12]   National level [01]   International level [   ]

Exhibition: State/ University level [03]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [15]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To develop human resource by integrating knowledge and skill, human values and compassion for a better world.

MISSION

To impart value oriented education and skill based training that foster leadership traits of the learners, thus generating sustainable development, social harmony and peace.

GOALS

- To inculcate the spirit of enquiry in the teaching learning process through appropriate pedagogy and ICT
- To provide the students with an environment for critical thinking, for negotiating multiple perspectives and for creative problem solving
- To promote teaching, learning and research with multidisciplinary and cross-disciplinary approaches in the existing courses and to explore for offering new programmes with such perspectives
- To enable the students in appreciating and understanding the social perspectives through engagement in extension services, cultural activities and action research
- To forge alliance with the industries for enhancing Industry Academia interfacing
- To undertake such programmes and activities which instil in the young minds deep sense of respect for the national heritage, culture and humanism
- To promote women education and women studies
- To consolidate the collegial structure for effective imparting of higher education in the upper Assam through dialogue and consultative process with the stake holders
- To attract international students and to promote international collaborations for teaching, learning and research
- To promote innovation and entrepreneurship amongst the students

6.2 Does the Institution has a management Information System

Yes, Dibrugarh University has Management Information System (MIS).

The modules implemented under Management Information System (MIS) in Dibrugarh University are :

- Accounts and finance Module

- Employee Information System

- Students Information System

- College Development Council Module

- Health Centre Module

- Sports Board Module

- Curriculum Module

- Document Flow Module

- Library Information Module

- Store Management Module

- Aasset & Inventory Module

- Payroll and leave Management Module.

Beside these MIS system

The Dibrugarh University process various examination of the University through **Examination Data Processing Software (EDPS)**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum for different courses are developed keeping in mind the expected outcome of the courses. Components or the different topics are incorporated in a manner so as to enable the learners to develop the basic concepts on any topic in a coherent, evolving and systemic manner. Elements of innovation and research are integrated in the syllabus for providing scopes to the learners for learning outside the class room environment through Case Studies, Projects and Field Studies, *etc*.

Components of skill development, critical enquiry and creative problem solving are generally embedded in the curricula. An utmost care is taken to incorporate Inquiry-oriented and case-study-based syllabi in most of the course curricula. Contemporary and frontier issues and problems are included to the extent possible in the syllabi. Special attention is also given to introduce the emerging areas of the topics. Generally new courses are launched on the basis of market demand in terms of employability prospects of the students.

6.3.2 Teaching and Learning

There is a paradigm shift in pedagogy. The IQAC has been making constant efforts in in orienting the teachers-especially the young and new faculty members to emphasize upon the three key aspects in the teaching learning exercise, viz., enhancing the abilities of critical thinking, negotiating multiple perspectives and creative problem solving. Teaching – Learning is attempted to make absolutely student centric with the underlying objective of infusing the joy of learning at every stage of the process. There is always a focus on integrating the theoretical learning experience with the real world situation.

ICT is being increasingly employed in the Teaching-Learning process. Several departments have been employing ICT based platforms of MOODLE and Google Class Room, *etc.,* in teaching and evaluation processes. Apart from the above, the mechanism of the delivery methods in teaching involve the conventional modes of Seminars, Group Discussion, Home Assignments, Project Work, Case Studies, *etc.,* over and above the Class Room exercises.

6.3.3 Examination and Evaluation

The important examination and evaluation reforms initiatives are-

- Comprehensive and continuous evaluation is in vogue in the PG and the UG classes of the University and in the Colleges affiliated to the University.
- Pre and post examination processes are computerized.
- Online declaration of the examination results for the UG courses of the Colleges affiliated to the University
- Decentralized system of evaluation of the UG exams through clustering of the colleges in Zones.
- Spot evaluation in Examination Zones for the UG programmes.
- Complete transparency in the evaluation process under the provisions of the RTI Act.
- Results of the exams of the PG and the UG courses are declared within the stipulated time in accordance with the Academic Calendar of the University.
- Strict confidentiality is ensured at every step of evaluation of the answer booklets, scrutiny and tabulation and preparation of the results.

Online enrolment of students, issuance of Admit Cards and submission of Examination Application Forms are in the final stage for the PG students.

6.3.4   Research and Development

- That the teachers, researchers are encouraged to present their research work in the State, National and International Seminars, Workshops, Conferences, Symposia. Expenditures incurred are defrayed by the University as per the laid down Rules and Procedures.
- Faculty Improvement Programme (FIP) is facilitated for pursuing research leading to the award of the Ph.D. degree.
- Faculty members are encouraged to submit Extra Mural project proposals to the various national funding agencies like the UGC, AICTE, ICSSR, ICHR, DST, DBT, CSIR, MoEF, Department of Atomic Energy, ISRO, ICMR, IIT (SAMEER),*etc.*
- Faculty members have earned prestigious international projects under the Indo-US Twenty First Century Millennium Knowledge Initiative Projects and the UK India Educational Research Initiative (UKIERI).
- Subscription to several thousand On Line e-journals are made through, DELCON, INFLIBNET, Web of Science. Subscription for the SCOPUS Journals is in process.
- A Sophisticated Instrumentation Centre is being established.
- Industry Academia interfacing for promoting industrial research is emphasized. The Keshav Dev Malavia Chair Professorship is established in the Department of Applied Geology with the support of the Oil India Limited to promote industrial research in the University through industry academia interfacing.
- Research activities under the *Aniruddha Dev Chair* and **Raxaraj Laxmi Nath Bezboroa Chair** have been strengthened.
- A Research Scholars' association, the Dibrugarh University Research Scholars Association (DURSA) has been established to create and promote a culture of research and development amongst the young research students of the University.
- Special Fund is allocated from the University to support participation of students in research conferences in the country and abroad
- Support for innovative research is constantly encouraged by extending grant allocated by the UGC.
- A Centre for Technology Innovation and Incubation has been formed to promote innovative ideas amongst the students, research scholars and young faculties.
- University organizes seminars, workshops, conferences and invites distinguished scholars and scientists at regular periodicity.
- Start –Up grants for newly appointed faculty members for initiating research is being explored.

6.3.5   Library, ICT and physical infrastructure / instrumentation

The central library of the University- the Lakshmin Nath Bezboroa Library (LNB Library) is one of the largest libraries in Assam. The library provides the following services

- **Book Loan Service**: All regular categories of members, *i.e.*, students, research scholars, teachers, and employees of Dibrugarh University get book loan from the Library for specific period, in accordance with the provisions of the Library Rules.

- **Reference Service**: The Reference Section of the LNB has a large number of Reference Books, a large proportion of which are rare books available at the Central Library and this service is provided to the users.

- **Doctoral and Thesis and Dissertation work:** A separate section of the LNB maintains all the PhD Theses of the research students of the University, besides the MPhil and Dissertation work of the students.

- **Reprography/Scanning Service:** The Central library provides reprographic facilities to the library users of all categories. The Scanning Service is also another important facility of the library, catering to the specific requirements of the students without violation of the IPR

- **Inter-library Loan Service**: The LNB library has provision for Inter Library Loan as and when required.

- **Information Deployment and Notification:** University notices, student's related forthcoming events or any other information related to the students are normally displayed on notice board and also disseminated through mass mail with the help of internet.

- **Online Public Access Catalogue (OPAC):** The Library users can search the library collection through OPAC from the computer node placed in the library as well as from any other node of the campus LAN using the WebOPAC. The Central Library provides assistance for such services through user orientation program to each and every user, while using the OPAC or webOPAC for the first time. The Library staff extends user support for utilising the facility.

- **Bibliographic Services:** Bibliographic service is provided to the users through SOUL2.0 and IndCat facilities.

- *Shodhganga***:** The LNB has the provision for uploading all the PhD and other Theses in the digital format to the National Repository. An MoU has been signed with the INFLIBNET Centre for uploading ETD to the *Shodhganga*, which is an initiative of INFLIBNET Centre to form a national database of electronic thesis and dissertations.

- **Internet Access:** The central library provides internet, e-resources and e-mail service to the users.

- **Download:** Facility is extended to the Library users for downloading research papers, articles and various e-resources and also to obtain hard copies of the same.

- **User Orientation:** Users are registered under different categories of membership throughout the year. New members visit the library and provisions are there to enable them for optimal use of all the library facilities. Users training / orientation program is arranged for students every year in central library. Library provides

assistance in searching databases and INFLIBNET facilities as and when required. Moreover, time to time, special talks or lectures on utility of the e-resources are also arranged from e-resources publishers on the campus.

- **Library Automation:** The following areas are covered under library automation – Cataloguing, Circulation, Serial Control, Enquires, Reports, Record Keeping, OPAC, WebOPAC

➢ Total number of computers for general access – 2 nos.

➢ Total Number of printers for general access –01 no.

➢ Internet band width speed – 1 GBPS

➢ Institutional Repository – Not available

➢ Content Management System for e-learning- Not available

➢ Participation in resource sharing networks/consortia – The Central Library is a member of UGC-Infonet Digital Library Consortium initiated by INFLIBNET Centre.

➢ **Library Area**

Total area of the library (in Sq. Mts.)	: 2729.139 Sq. Mtr.
Total seating Capacity	: 136 nos.

- **Working Hours of Central Library**
- Office hours : 9.30 a.m. to 5.30 p.m. (on all working days)
- Library hours : 8.30 a.m. to 7.30 p.m. (on all working days excluding holidays)

  9.30 a.m. to 5.30 p.m. (Saturday)

➢ **Lay out of the Library** (Individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

- Area of Library (Sq. Mts.) : 2729.139 Sq. Mts.
- Carpet area for stock room : 1560.32 Sq. Mts.
- IT zone for accessing : 175.584 Sq. Mts.

➢ Clear and prominent display of floor plan, adequate sign boards; fire alarms and mode of access to collection through Indexes.

6.3.6 Human Resource Management

Human Recourse Management of the University is done through the Registry. Utmost efforts are being made to maintain the Teaching to Non-Teaching staff proportion in accordance with the UGC guidelines and State Government directives. The activities and functions are delegated to and devolved to the personnel department that include several branches – Establishment, Provident Fund and Pension branch under the supervision of Deputy Registrar (Administration). The grievances of the employees, officers and teachers of the University are redressed by the Office of the Registrar and sometimes by Committees constituted for the purposes. Promotions of the faculty members are done on a regular basis under the UGC scheme of CAS.

6.3.7 Faculty and Staff recruitment

Appointment of faculty members and non-teaching staff of the university are made strictly by adhering to the norms /rules and regulations laid down by the UGC and Government(s) and also by the provisions of the University Employees Service Rules and Regulations.

6.3.8 Industry Interaction / Collaboration

University has developed a good number of interfaces/Interactions with the Industries, *viz.,* OIL, ONGC, BCPL, NRL, Coal India Limited,Tea Research Association, Regional Medical Research Centre (RMRC) under the ICMR, North East Institute of Science and Technology (NEIST) and other industries and institutions of national and international reputation. Departments of Applied Geology, Chemistry, Life Sciences, Dibrugarh University Institute of Engineering and Technology (**DUIET**) and Petroleum Technology have a good number of collaborative engagements.

- The Centre for Tea and Agro Studies of the University is extending consultancy services to Tea companies and small Tea growers and winter-crop cultivators located in the peripheral areas of the University. Small Tea growers are self-employed youths who cannot afford to go for consultancy from professional agencies. The centre, in addition to its regular service, is extending all sorts of consultancy services in the form of Soil Testing, Agronomical, Pest Control measures, *etc*. Nearly four thousand small Tea growers are benefited from this Centre.
- The Departments of Applied Geology, Petroleum Technology and the DUIET often provide Consultancy services to the Oil and other industrial sectors
- University collaborates with National and International Institutes of repute, and agencies for the benefits of:
  - ✓ Visits of eminent scholars from India and abroad and provide academic exposure to the students, Research scholars and faculty members.
  - ✓ Quality publications in peer reviewed journals
  - ✓ Enhancement of Placement opportunities for the students
  - ✓ Facilitation of Grants under Extra Mural Research support from various funding agencies.
  - ✓ Promotion of academic collaboration with reputed institutions.

6.3.9 Admission of Students

Details of admission are publicized by advertisements in the leading dailies and in the University website. There is an Admission Committee for each Teaching Department/Centre. The committee consists of Head of the Department who works as a chairperson and members of the Departmental Management Committee (DMC). The merit list of all the received applicants is displayed on the University Notice Board and in the University Website. Opportunity is provided to register objection, if any. Later, the list of selected students on the basis of merit is displayed on the notice board. The statutory policies of reservation are strictly adhered to during the process. The seats fallen vacant are filled in from the waiting list. The entire process is completed within stipulated time in conformity with the University Academic Calendar.

- Admission to all PG courses is based on merit of the candidate at graduate examination. Minimum educational qualifications are prescribed for each course with certain relaxations in case of SC/ST/PH candidates complying with the National Policy as per guidelines of the

UGC/MHRD, AICTE and the Bar Council of India (BCI). The admissions are granted to the candidates who fulfil the prescribed qualifications and other eligibility criteria.

- Admission to the Ph.D. programmes is based on Entrance Test and interview (presentation) as per the UGC guidelines.
- Admission into the MBA programme is based on the scores of the candidates in the CAT/MAT/CMAT/CMSDU tests followed by performance in the Group Discussion and Personal Interview (GDPI).
- Admission into the Bachelor of Physical Education programme is on merit basis through Entrance Test.
- Admission into the Masters Programme in Social Work is through Entrance Test and Group Discussion.
- Admission into the Masters Programme in Bio-technology and Bioinformatics is through Entrance Test and Group Discussion.
- Admission into the UG and the PG programmes in the Department of Pharmaceutical Sciences is on the basis of the scores in the HS examination (Science) and the Graduate Pharma Aptitude Test (GPAT) score /score in the B. Pharm Examination respectively.
- Admission into the Masters Programme in Behavioural Science is done through Admission test.
- Admission into the Integrated Masters Programme in Juridical Studies is done through Common admission test.
- Admission into the Diploma Programme in Tea and Agro Studies is through Admission test followed by Group Discussion and Personal Interview.
- Admission into the B.Tech programmes at DUIET is done through the JEE and CEE (Combined Entrance Examination for Engineering and Medical, conducted by the Government of Assam).

6.4 Welfare schemes for

Teaching	Free Annual Health Check-up at the University Health Centre, Free Counselling at the University Stress Management Centre, Free Ambulance service and talks on health awareness and various schemes on health related are delivered by invited physicians.
Non teaching	Free Annual Health Check-up at the University Health Centre, Free Counselling for Stress Management, Festival Advances, Free Ambulance Service and talks on health awareness and various schemes on health related are delivered by invited physicians.
Students	Students' Aid Fund is generated and distributed among the disadvantaged. Scholarship provided: Merit cum Means and scholarship for SC/ST/OBC/MOBC/Single Girl Child. Fellowships to the eligible Research Students from the University Fund Is provided. Free Counselling for Stress Management at the University Health Centre, Free Ambulance Service. Students Insurance Scheme for all students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Expert Committee constituted by the University.	-	-
Administrative	Yes	External Expert Committee constituted by the University.	-	-

Academic and Administrative Audit report enclosed (Annexure II)

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The important Examination and Evaluation Reforms initiated are:
- Comprehensive and continuous evaluation is in vogue in the PG and the UG classes of the University and Colleges affiliated to the University.
- Pre and post examination works are computerized.
- Online declaration of results for under graduate courses (Colleges affiliated to the University)
- Zonal System for spot evaluation of the Answer scripts in the UG examination.
- Transparency in the result declaration process with provisions under the RTI Act extended to the aggrieved students.
- Results of the exams of PG and UG courses are declared in stipulated time as per the Academic Calendar of the University.
- Strict maintenance of confidentiality at every stage in the conduct of the Examination process.
- Provision for Online Enrolment of students, Issuance of Admit Cards and submission of Application forms for Examination for the PG programmes in process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Affiliated colleges under the University are governed by their respective Governing Bodies which are statutory in nature. Colleges are not under the administrative governance of the University. It does not interfere with the functioning of the college administration, except for the academic matters.

- University policies and policy decisions that are to be implemented in its affiliated colleges are adopted through total participation, disquisition and deliberation by the teachers and Principals representing the colleges as members of the statutory bodies of the University, *viz.*, Court, Executive Council, Academic Council, Post Graduate Board and Under Graduate Board. University provides academic guidelines and supports to the colleges. Matters to be mooted and discoursed, if they opine for, are resolved in Statutory Bodies and thereby it provides sufficient room for autonomy.
- Micro Management and its implementation in the college education under Dibrugarh University shall be effective upon introduction of the CBCS in the affiliated Colleges from 2017-18.

6.11 Activities and support from the Alumni Association

The University Departments have *Almuni* Association at departmental level, which conduct activities from time to time. Student placement, Summer Project, are also helped through alumni support sometimes.

6.12 Activities and support from the Parent – Teacher Association

There is no permanent Parent-Teacher Association. But meetings of teachers and parents are held in the departments as and when these are called for.

6.13 Development programmes for support staff

The support staff is often deputed for participation in Orientation/Training/Workshop on e-Governance /Financial Management/ Soft Skills organised by reputed organisations and the UGC and MHRD besides by the Academic Staff College and NUPA. The University also organises such programmes under the aegis of the IQAC, the Directorate of the College Development Council of the University and the Academic Research Cell of the University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives taken by the University to make the campus eco-friendly are:
- Installation of Waste Bins on the Campus
- Creation of Digital Database of the campus biodiversity
- Putting in signages on the trees of the campus with scientific and local names
- Installation of a Biodigester to convert the wastes of the University Guest House to usable inflammable gas
- Regular activities by the students and faculties on cleaning the campus under the *Swachh Bharat* Mission initiatives of which the University is a collaborating partner
- Establishment of a Botanical Garden on the campus.
- Initiatives made by the Dibrugarh University Research Scholars Association to establish a Garden of Medicinal and Horticultural plants on the campus
- Tree plantation programmes by the students in a planned manner on various occasions like the World Environment Day, the Techno- Cultural Programme of the DUIET *Auxesis, Sanmilan* at CMS etc.
- Establishment of a Science and Culture Park on the campus- the Hitendra Nath Baruah Science and Culture Park.

- University takes care of maintenance of trees, landscapes, plantation and overall greenery on the University campus. Every year plantation is done in collaboration with Government bodies, NGOs and NSS units.
- University has three Tea gardens of which two are on campus and one is off campus.

Use of Alternative Source of Energy
- University has installed two Solar Power Generators – one in the Dibrugarh University Institute of Engineering and Technology (DUIET) Workshop and the other in the University Administrative Building.
- The University Administration Building and all the departments are equipped with silent generators of which few are with on-line UPS.
- Aluminium chokes are replaced with Electronic chokes.
- Streets lights are equipped with LED bulbs.
- The CFL and Neon bulbs of the University buildings and departments are being replaced by the LED bulbs in a phased manner. University hostels, laboratories of the science departments and quarters have been connected with pipe gas facility.
- Chemical and biological hazardous waste (solid and liquid) are disposed regularly with necessary precautions.
- Litters / rubbishes / trashes, scraps, solid and e-wastes are properly managed and disposed off.
- Initiatives are being made for GREEN Audit on the campus.
- The process of setting up more Biodigesters and a Vermicompost Unit is in process.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Various Innovative approaches have been introduced and practiced by the University in Teaching, Research, Administration and Extension Activities as highlighted below.

Major Initiatives on Academic Programmes Innovative

- Innovative Courses on **IPR, Human Right and Wild Life Photography** have been introduced under the CBCS at the UG and PG levels.
- The Centre for Women's Studies of the University is offering an Audit Course on **Gender Studies** to students pursuing various other programmes in the University. A **Diploma programme on Women Studies** is also being offered by the Centre.
- The Department of History is shortly offering a programme on **North East Studies**.
- A course on **Exploration Geophysics** is offered by the Department of Applied Geology.
- Masters Course in Bodo Language and Certificate Courses in Mishing and Deori Languages have been started by the Centre for Studies in Languages
- A **Publication Cell** of the University has been established which has published *Twenty One Books since its inception in 2013*.
- The University has instituted a **Centre for Technology Incubation and Innovation**.
- There is an **Entrepreneurship and Skill Development Cell**
- There is an **IPR Cell** promoting awareness about various IPR issues. The IPR Cell is working on creating awareness about Geographical Indicators on *Muga* Silk of Assam and the Masks of Majuli, the river island in collaboration with the MHRD Chair Professor on IPR of Tezpur University.
- The University offers several employment oriented Academic Programs offered through the distance mode.
- A proposal for offering an academic programme on **Sports Science** is submitted to the Government of India.
- The UGC has sanctioned an **EMRC** (Educational Multimedia Research Centre) for the University
- An **Astronomical Observatory** with one eight - inch telescope (for popular view) and one fourteen-inch telescope (for observatory class) is established in the **Science and Culture Park** of the University by the Department of Physics.
- A Science and Culture Park- the Hitendra Nath Baruah Science and Culture Park has been established on the campus as a part of its Extension Activities for promoting Science and Culture studies.
- The *Career Counselling Centre of the University offers short and long term coaching for entry to various competitive examinations for the Banks, Insurance Companies and Civil Services* on **Public Private Partnership** with a reputed Coaching Firm of the country, the Khan Study Group and the Persons

Innovative practices

- ➢ Ethics policy is in place.
- ➢ The University has created *Student Aid Fund* for students of disadvantaged group
- ➢ The University has instituted *Students Insurance Scheme*.
- ➢ The University provides *free annual health check-up* of faculty members, students, research scholars and staff.
- ➢ Career counselling and guidance for students is an integral scheme of the University.
- ➢ For the self development of the students, University promotes activities through NSS, Students Welfare branch and Career & counselling cell.
- ➢ *Gender Sensitization and Complaint Committee* to Combat Sexual Harassment (GSCCCSH) is constituted and is in operation. Five cases so far have been addressed and resolved.
- ➢ University provides Scholarship : Merit cum means, Scholarships to students (OBC/SC/ST/MOBC/Single Girl Child)
- ➢ Centre for Tea and Agro Studies provides consultancy facilities in the form of soil testing, Agronomical and entomological tests to small tea growers of Assam. About four thousand small tea growers are benefited so far.
- ➢ University students, teachers and staff are engaged in providing flood relief, relief in disturbance area and cleanliness programs. In addition, they donate blood and are engaged in various outreach activities.
- ➢ A *Stress Management Cell* has been created in the Health Centre of the University.
- ➢ *Night playing Facility, Gymnasium, Lawn Tennis Court and an Eight Lane Grass Track has been set up for promoting sports activities*.
- ➢ A *Yoga Training Centre* has been set up.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
- ➢ Academic and Administrative Audit has been carried out. Outcome is analyzed and recommendations are implemented.
- ➢ **Schools of Studies** have been instituted in the University. There are seven Deans of schools – one each for the School of Science and Engineering, Humanities and Social Sciences, Education, Commerce and Management Sciences and the Earth, Atmospheric Sciences, Energy and Environment Science. Besides the Deans of the Schools there are the Dean of Research and Development and the Dean, Students Affairs.
- ➢ The CBCS is augmented through introduction of a few new Courses

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

   (i) Introduction of the Students Safety Insurance Scheme

   (ii) Academic and Administrative Audit

7.4 Contribution to environmental awareness / protection

The University has entered into a Memorandum of Agreement with the **Swachh Bharat Mission (Gramin)** with partnership with the State Public Health Department, Government of Assam and the UNICEF. Massive programme on creating awareness about cleanliness, elimination of open defacation and Drinking Water Management University is contemplating to install a system for controlling pollution of all types.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

Initiative for GREEN Audit is being made.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The practice of Academic and Administrative Audit has been started
- Provision for Fellowship for the eligible students pursuing doctoral research has been created with University's own fund.
- Faculty members have been able to earn two prestigious Research Grants *viz.*, the Indo- US Twenty First Century Knowledge Initiative in 2014 and a UK India Education and Research Initiative (UKERI) project in 2014

8. **Plans of institution for next year**

- To review the completion of the Academic Programmes during the Semester which will shortly to find out any issues which might have enabled effective execution of the programmes.
- To propose effective mechanism for offering courses to students under the CBCS in the next Semester.
- To review the student feedbacks and the steps to be taken.
- Visiting Professor, Guest Faculties to be invited for the next Semester.
- Allocation of Teaching Assignments to faculty members for the coming Semester and preparation of the Routine, planning for student Seminars, etc.
- Review of Department Research.
- Planned to purchase NMR instrument.

Sd/-   Sd/-

S.K. Ghosh   *A.K. Buragohain*
Director, IQAC   *Chairperson, IQAC*
Dibrugarh University   *Dibrugarh University*

DIBRUGARH UNIVERSITY
ACADEMIC CALENDAR FOR UNIVERSITY TEACHING DEPARTMENTS AND CENTRES OF STUDIES
(FROM JANUARY 2017 TO DECEMBER 2017)
(Notified vide Memo No. DU/DR-A/APC/16/1783 dated 29.12.2016)

Date(s)	Events/ Activities
1st – 22nd January, 2017*	Semester Break
2nd -10th January, 2017	Admission Notice for Ph.D. Course Work and M. Phil Programmes
11th – 20th January, 2017	Admission Process of the 6MCCCA Programme
23rd January, 2017 (Monday)	Commencement of Even Semester Classes
24th January, 2017 (Tuesday)	Last date for declaration of Odd Semester results under CBCS mode
1st – 5th February, 2017	Admission and commencement of Ph.D. Course Work/M. Phil classes
1st – 14th February, 2017	Submission of Even Semester Course fees, wherever applicable
3rd - 8th February, 2017	Form Fill-up for Compartmental/ Betterment Examinations under CBCS mode
20th February, 2017 (Monday)	Last date for declaration of Odd Semester results under non-CBCS mode
20th – 28th February, 2017	Meetings of the School Boards
22nd - 28th February, 2017	Compartmental/ Betterment Examination under CBCS Mode
1st - 30th March,2017	Meeting of the Under Graduate Board, Post Graduate Board, Research Council (if required) and Academic Council
6th – 12th March, 2017	University Week- 2017
13th March, 2017 (Monday)	Last date for notification of Compartmental/ Betterment Examination marks under CBCS
20th March, 2017 (Monday)	Completion of Grievance Redressal of Compartmental/ Betterment examination by the Departmental/ Centre CBCS Board and hand over the marks of even semester programmes under CBCS mode to the Controller of Exams.
20th – 31th March, 2017	1st Sessional Test of all Even Semester classes
21st - 28th April, 2017	Notification of the B.Ed. CET 2017
1st – 19th May, 2017	1. Form Fill up for End Semester Examinations 2. 2nd Sessional Test 3. Meeting of the School Boards 4. Admission Notice of all Academic Programmes
26th May, 2017 (Friday)	Completion of the Even Semester classes
1st - 20th June, 2017	(1) Commencement of End-Semester Examinations (2) Commencement of End Semester Examination of the Ph.D. / M. Phil. Pre-Registration Course Work
11th June, 2017 (Sunday)	B.Ed. Common Entrance Test (B.Ed. CET) 2017

12th -30th June, 2017	Meetings of the Under Graduate Board, Post Graduate Board, Academic Council and Research Council (if needed)
17th June, 2017 (Saturday)	MCA Common Admission Test, 2017
23rd June, 2017 (Friday)	Submission of marks (with evaluated scripts) by the course teachers to the Dept/ Centre CBCS Board
26th June, 2017 (Monday)	Last date for notification of End-Semester Examination marks by the Departmental/ Centre CBCS Board (Even Semester)
1st July 2017 (Saturday)	DU Foundation Day
2nd – 31st July 2017	Semester Break
12th – 17th July 2017	Declaration of the examination results of the Ph.D./ M.Phil. Course Work
17th – 31th July, 2017	Admission to the First Semester Classes for the Session 2017-2018
19th July 2017 (Wednesday)	Last date for declaration of the even semester examination results under CBCS Mode
1st August 2017 (Tuesday)	Commencement of Odd Semester Classes
6th – 15th August, 2017	Freshers' Social in the University Departments/ Centres/ Hostels (preferably on Saturday & Sunday)
7th – 14th August 2017	Form Fill-up for Compartmental/ Betterment Examination under CBCS mode
7th August, 2017(Monday)	Orientation Programme for the new students by the teachers/ administration
7th August, 2017 (Monday)	Completion of the Admission Process of the B.Ed. Programme (for regular students)
7th – 14th August, 2017	General Freshers' Social of Dibrugarh University (any one day)
11th August 2017 (Friday)	Last date for declaration of Odd Semester results under non-CBCS mode.
20th -31st August, 2017	1. Compartmental/ Betterment Examinations under CBCS 2. Compartmental Examination of the Ph.D./M.Phil Pre-registration Course Work 3. Meetings of the School Boards
25th August, 2017 (Friday)	Completion of the admission process along with submission of the Course Fees
4th – 8th September, 2017	DUPGSU Election (any one day)
1st – 15th September, 2017	Notification for DURAT 2017
11th – 22nd September, 2017	1st Sessional Test
6th - 30th November, 2017	Meeting of the Under Graduate Board, Post Graduate Board and Academic Council
24th November, 2017 (Friday)	Completion of Odd Semester courses of the academic programmes of the University Departments/ Centres/ Institute
1st – 16th December, 2017	Commencement of End Semester Examinations
10th December, 2017 (Sunday)	DURAT 2017
14th – 29th December, 2017	Meetings of the School Boards
22nd December, 2017 (Friday)	Notification of End-Semester Examination marks by the Departmental/ Centre CBCS Board
29th December, 2017 (Friday)	Completion of Grievance Redressal by the Departmental/ Centre CBCS Board and hand over the marks of end semester examination under CBCS mode to the Controller of Exams.

* The days curtailed from the Even Semester Break shall be adjusted with the Bihu and Puja Vacations.

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Examination Reforms:

EDPS (Examination Data Processing Software) Section of Examination Branch of Dibrugarh University was incepted with the aim to computerize the examinations system of Dibrugarh University. Currently, there are two servers at EDPS Section

➢ One for processing the results of BA/BSc/BCom semester examinations (regular) and BA/BCom annual examinations under Distance mode.

➢ The other server for processing results of PG CBCS, PG non-CBCS and PG (Distance) examinations; examinations for professional courses like BCA, BBA, BSW, BLISc., LL.B, B.Ed., MCA, MBA, MLISc, PGDCA etc. This server was earlier used for processing results of BA/BSC/BCom (1+1+1) examinations.

The year wise developments/progresses in the EDPS Section are as follows:
(Examination Reformation Related to ICT)

2007	Process of computerization of examination started
2008	EDPS (Examination Data Processing Software) was implemented in the Examination Branch using ICR (Intelligent Character R4ecognition) technology and results of TDC Part I (1+1+1) and PG 1st semester (non-CBCS) was declared for the first time.
2009	ICR technology was replaced by providing software in CD format to the affiliated colleges in order to expedite the process of collecting registration data and in-semester and end-semester marks. The software was developed in the EDPS Section. Proper training was given through workshops to the affiliated colleges.
2010-2014	The software was upgraded and customized regularly in order to handle it more easily.
2015	Online software was developed in the EDPS Section for facilitating the affiliating colleges, Departments and Centre for Studies to enter in-semester and end-semester marks along with absentee list. At present following examinations are computerized : BA/BSc/BCom Semester Examinations, PG CBCS Examinations, professional courses like MCA, MBA, MLISc, BCA, BBA, BSW, BA LLB, BLISc, PGDCA etc.
2016	Proposal for implementation of complete online examination management system has been adopted and the process is going on. This new software will provide the facility of digital fees payments together with minimizing the use of papers upto 80% of today's use. On line software was developed in the Examination Branch for facilitating the Research Scholar to track their Ph.D. thesis status.

Report of the Academic & Administrative Audit Committee
Dibrugarh University, 2017

The Academic & Administrative Audit of Dibrugarh University was conducted by the Committee constituted by the Hon'ble Vice Chancellor of the University. The Committee completed the task assigned in two phases. In Phase I, a group of four members of the Committee comprising Prof Barin Sarma, former Professor of Gauhati University (Coordinator), Prof M Sarma, Professor of NEHU, Shillong, Dr Anil Kumar, Professor of National Chemical Laboratory, Pune, Prof Shyamanta Moni Hazarika of IIT Guwahati conducted the exercise from October 11 to October 13, 2017, and in Phase II the other group comprising of Prof Barin Sarma, former Professor of Gauhati University, Prof Chintamani Mahapatra, Pro-VC of Jawaharlal Nehru University, New Delhi, Professor Nilima Bhagabati, former Professor of Gauhati University, Mr Samudra Gupta Kashyap, Senior Journalist of The Indian Express, Guwahati and Mr Aruni Prasad Chakravortty, Chief General Manager, Numaligarh Refinery Ltd, Numaligarh, carried out the audit from October 30 to November 1, 2017.

Before commencement of the audit, each group was briefed by the Hon'ble Vice Chancellor of the University where he gave a comprehensive overview of the state of academic ambience of the University and its efforts to improve and sustain the teaching, learning and co-curricular activities of the University.

In each Phase, the Committee, along with representatives of the IQAC and Administration visited all the Departments, Centres and Hostels, and interacted with the members of the faculty after a brief presentation given by each of the department/Centre by the Head/Representative of the respective departments.

The Committee also met students of each department/Centre and had free and frank interaction with them on their expectations and the reality they face, their opinion and suggestions for improvement of the academic and physical ambience of the University.

The Committee also met officers of the Academic branch, General Administration and members of the DU Officers' Association, DU Teachers' Association, DU Employees' Association and DU Research Scholars' Association and also interacted with Healthcare Centre officials. The Committee would like to place on record the fact that representatives of the Post-Graduate Students' Union of the University did not turn up for the scheduled interaction.

The visit by members of the Committee to the Gymnasium, Museum, Pavilion and Central Canteen was very useful in getting a holistic view of Dibrugarh University.

Based on the interactions and visits, the Committee is pleased to make a series of observations and also formulated a set of recommendations for consideration by the University authorities.

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Report of the Academic and Administrative Audit (AAA)
<u>Phase-I</u>

Dibrugarh University
October 11-13, 2017

Members of the committee:

1. Prof. B. K. Sarma, Former Professor, Gauhati University (co-ordinator)
2. Dr. Anil Kumar, NCL, Pune
3. Prof. S. M. Hazarika, IIT Guwahati
4. Prof. R. Sharma, NEHU, Shillong

The committee visited various departments and centres of studies including administration during October 11 to 13, 2017. After meeting faculty, students and visiting various laboratory facilities, committee made the following observations and suggested certain recommendations as given below. It also interacted with DUTA and DUOA and got acquainted with their opinions on different issues relating to the University.

Department of Physics

Observations:
- Vacancy position is improved
- M.Sc. project is optional
- Lab equipments have been procured
- Departmental library is upgraded
- New research projects are started mostly by some younger faculty

Recommendations:
- M.Sc. project should be done by all students to have better exposure for research
- Department should have uniform credits for their M.Sc. programme as others in the school
- Department be encouraged to use the facilities of Centre for Atmospheric Studies
- Other younger faculty may be encouraged to take up research projects

Centre for Atmospheric Studies

Observations:
- The centre lacks regular faculty
- Centre has developed indigenous Ionosonde in collaboration with SAMEER, IIT, Mumbai

Recommendations:
- Regular faculty be appointed with emphasis on atmospheric studies
- Centre be encouraged to have interdisciplinary areas for research involving also Chemistry and Life Sciences departments

Department of Chemistry

Observations:
- Department has added newer equipments

- Only one new course has been added in the curriculum
- MoUs are being taken up with Oil India Ltd
- Department has not maintained Alumni records
- Number of NET qualified candidate has not improved

Recommendations:
- There is a scope to improve interdisciplinary teaching and research areas
- Efforts should be made to enhance chemical safety measures
- Alumni records be maintained proactively
- Library needs improvements for the newer text and reference books

Department of Mathematics

Observations:
- Department maintains a good record of their alumni
- Number of NET/GATE/SLET qualified candidates is good
- Number of registered PhD students is large however; there is no full time PhD student.
- Department had introduced a two credit course for one semester offered by a visiting scientist from IIT, Mumbai
- Department had good publication records together with one research journal

Recommendations:
- Department should continue with the practice of academic flexibility by introducing need based courses
- Efforts should be made to have full time PhD students in the department

Department of Statistics

Observations:
- There is only 72 credits programme in M.Sc.
- Department generates funds from consultancy services
- Have relatively good number of NET/SLET students
- Also have DRSII and FIST programmes in the department
- Department publishes biannual peer reviewed journal

Recommendations:
- Need to increase number of credits with more choices of electives in their M.Sc. programme
- Vacant faculty positions need to be filled
- Interdisciplinary research and extension/out-reach activities need to be carried out

Department of Anthropology

Observations:
- Number of credits for MA/MSc programme is less and papers are not well organized
- Number of NET/SLET decreased
- Department has DRSIII funding
- Anthropological Museum and library in the department have been improved

Recommendations:
- Faculty should strive to improve their research outputs and publish in peer reviewed quality journals

DUIET

Observations:
- Departments lack experienced faculty
- Laboratory facilities are limited; most experiments are done in large groups
- Placement of students is poor
- Curricula have no component of biosciences

Recommendations:
- Class room teaching needs to be improved through continuous feedback
- Conduct of laboratory work needs improvement with detailed lab manuals
- Experience faculty at senior positions be inducted; departments within DUIET need to work in synergy with other departments of the University for teaching and research such as petroleum engineering with petroleum technology and computer science with centre for computer studies.

Central Sophisticated Instrumentation Centre

Observations:
- Centre is improved with the induction of SEM and XRD
- Number of users are found to be increased
- Log books are maintained properly

Recommendations:
- The centre should organize some acquaintance workshops for potential users
- Other high-end equipments be procured in a phase-wise manner

Department of Life Sciences

Observations:
Department has a set vision and mission
Has good number of full time research students
Produced NET/SLET students
Limited lab facilities and space

Recommendations
Laboratory facilities be enhanced with more chemicals and equipments.
Library needs updating with newer titles
More class and laboratory space be created

Centre for Biotechnology and Bioinformatics

Observations:
All faculty members are young on contract
Infrastructure seems satisfactory
Curriculum is well designed

Recommendations:
Senior and experienced faculty may be added
Teachers need more contacts with students
Bioinformatics computational facilities be enhanced
Library of the department needs improvements

Centre for Tea and Agro Studies

Observations:
Programme offered by the Centre is in high demand

Has well controlled NABL certified soil testing laboratory
Centre generates funds from the users
Start-up for production of bio pesticides and bio-fertilizers exists
Mini Green tea factory also established

Recommendations:
Man power needs enhancements through industry sponsorship
Some students fellowships may be created out of industry support
Centre requires more space for spreading its activities

Directorate of Distant and Open Learning (DODL)

Observations:
Directorate has good infrastructure
Self learning materials (SLM) prepared by the directorate is not regularly reviewed
Trainers are not frequently oriented

Recommendations:
SLM be regularly reviewed by subject experts
Training the trainers programme should be in place
Curriculum be matched with DCI
Directorate may be given enhanced financial autonomy

Centre for Juridical Studies

Observations:
Centre has no professor and running with mostly contractual faculty at the level of assistant professors
Student internship is not properly managed
Placement cell is insignificant
Semester teaching is not up to the mark

Recommendations:
More teachers with law degree be inducted
Placement cell needs to be proactive
Internship of students be planned and managed more seriously
Syllabi should be ready at the time of admissions

Centre for Computer Studies

Observations:
- Runs three courses (BCA/PGDCA/MCA) in self financed mode
- Has good placement record and generates funds as well
- Centre has two foreign students
- Most of the faculty members are contractual
- Two students have developed a start-up company

Recommendations:
- Permanent faculty positions required
- Compulsory internship be coordinated by faculty

Examination branch

Observations:
They conduct 598 exams annually involving 1.3 Lakh students

- Exam results are declared timely
- Most of the exam work is computerized including tracking of PhD thesis
- Exam grievance redressal is satisfactory
- Exam has good security features in degrees/certificates
- They do have space constraint and scattered

Recommendations:
- Exam branch may be consolidated at one place with more space, if possible
- Exam management system should be in place for smooth functioning

University Library

Observations:
Library is well kept with several kiosks for searching books and journals
Library has more than 85000 titles and has good space for readers
Has several online e-journals
Library has remote accessibility from anywhere
Regular orientation is done for newly admitted students

Recommendations:
Library should be RFID enable
Facilities be created for differently abled persons
Efforts should be made to attract readers to the elegantly created reading room

Office of International Affairs

Observations
Number of foreign students has improved
Office takes good care of foreign students
Office also provides counselling to them

Recommendations:
There should a set policy on intake and fee structure for the foreign students
There is a scope to enhance intake of foreign students
The hostel facilities be augmented
A separate hostel may be created for them

Administration

Observations:
- Administration is divided into three well defined wings namely **general admin, academic and finance** managed by deputy registrars under the overall supervision of the Registrar
- All the three wings are doing fairly well with reasonably good technology support wherein payments are digitally transacted in a cashless manner
- Finance has project monitoring system in place
- However, long time is taken to settle some of the issues like retirement benefits

Recommendations:
- Some of the purchase issues could be decentralized by establishing DPCs for various department of the university to make purchases easier and faster
- Uneven workload may be streamlines among various officials in administration
- Vacant positions may be filled-up on priority
- Administrative-set up committee for reforms and workload assessment need to revived

- In-house training programme for non-teaching staff should be organized
- System of Annual Performance Appraisal Report (APAR) along with ACR should be in place for improving performance of employees

General Observations and Recommendations:

1.   Number of credits for Masters programme is not uniform (ranges between 64 to 94)   across the departments.
   - It should be made uniform

2.   Choice based credit system (CBCS) is not implemented in true spirit.
   - Each department should be offering at least some open courses for others to take up such in addition to core courses for a particular subject
   - It may be taken up for discussion in the academic council by the university to make uniform pattern for structure of all programmes

3.   Current process of student feedback does not serve the purpose for which it is introduced. Presently feedback is taken only from last semester students.
   - Feedback be taken for each course at the end of each semester and be structured well to help improve teaching-learning process.

4.   Very few candidates qualify NET/SLET.
   - University may strengthen NET coaching facility to all the disciplines

5.   Health care facility is not adequate and the health cover by the University is also inadequate
   - University should enhance health care facility
   - University may explore group health insurance scheme for its employees

6.   Provisions for child care leave and LTC facilities are not in line with established guidelines
   - A committee may be constituted to look into these issues

7.   There are no interdisciplinary courses involving existing faculty in the university
   - Such courses like Energy and Environment may be initiated

Acknowledgement: The committee sincerely acknowledges the help and cooperation provided to successfully complete the academic and administrative audit of the university. We thank profusely the Vice-Chancellor for his faith on us and opportunity given to contribute to the growth and development of this university. We also thank the faculty members, students and employees of the university for their support and cooperation.

1. Prof. B. K. Sarma

2. Dr. Anil Kumar

3. Prof. S. M. Hazarika

4. Prof. R. Sharma

Observations:

1. A few Centres in the University are doing exceedingly well, such as the Centre for Behavioural Sciences, Centre for Management Studies, Centre for Performing Arts and Centre for Physical Education (visited in Phase II).
2. The facilities, such as the Indoor Stadium, Pavilion, Gymnasium, Tennis Court, central Canteen, are excellent.
3. The sight of a group of students discussing academic issues with a faculty member in the Canteen, another group of students indulging in academic discussion among themselves, and high official of the University also visiting the Canteen provide a healthy eco-system.
4. The Centre for Tea and Agro Studies is truly an inspiration for potential entrepreneurs and innovators.
5. The visible improvements in the Museums, additions and expansions are a reflection of the University authorities taking due note of the recommendations made by the earlier Academic Audit.
6. The upcoming Museum erected on an almost abandoned building (which was originally a tea estate bungalow used later as the VC's bungalow) is really impressive. Work is going on in fast track.

General Recommendations:

1. CBCS is not implemented in the right spirit. In almost all departments, they show a slide on CBCS. But during discussions, it was found that it lacks proper implementation. This may be taken up in the Academic Council and a decision may be taken to implement CBCS in the right spirit.
2. It has been observed that the Number of Credits allotted varies from department to department. This should be rationalised and a uniform pattern should be devised.
3. Proper care should be taken for timely revision and updation of syllabi across the disciplines.
4. We strongly recommend that all the research methodology courses across the disciplines include a strong element of Plagiarism in the course content. Scholars must be sensitized about the seriousness of this issue.
5. We recommend that the Administration, in consultation with all the Departments and Centres, should promote Academic Collaborations with Universities in various parts of India and abroad. The individual departments may be encouraged to have AOC (Agreement of Cooperation) with their counterparts in other Higher Educational Institutions.
6. It is imperative that timely steps are taken to fill up all the vacant positions in different departments.

7. The University may write to the appropriate authorities to create adequate number of posts in the Centres which are running efficiently, in order to reduce the over-dependence on contractual teachers.
8. The University may constitute a Committee to develop a framework for getting student feedback preferably at the end of each semester across the disciplines.
9. It has been found that most of the students across the disciplines need to improve their Language Skill and thus an "English Empowerment Cell" may be established in the University for Language Skill Development of students and scholars.
10. The University should take prompt steps for uninterrupted and quality power supply and easy accessibility to Wi-Fi/Internet facilities for the students and faculty.
11. Serious complaints have been made about the cleanliness of supplied water and quality of food in Hostels. The water tanks should be periodically cleaned.
12. Every department should have an earmarked space for the Research Scholars to work and interact among themselves.
13. Special care may be taken for proper functioning of the Internal Complaints Committee.
14. There should be provision for increased recreational facilities in the hostels.
15. It is strongly recommended that the authorities arrange a monthly visit of specialist doctors like dentists, ophthalmologists, ENT specialist to the Health Centre.
16. Keeping in view the increasing number of girl students, it is strongly recommended that the University authorities arrange to construct more hostels for girls.
17. Barrier-free access and special facilities for *divyang* students need to be revisited and improved.
18. Workload of the University employees should be assessed and distributed more or less equitably.
19. Principle of three-year rotation for University employees may be implemented soon.
20. Vacancies in certain essential services like Electricians, Security Officers should be filled up on regular basis (and not on contractual basis).
21. Allowances of persons engaged in above-mentioned essential services should be enhanced.
22. Need more quarters for Fourth Grade employees with clean surroundings.
23. The authorities may explore the possibility of making provision for representation of employees in the University's appropriate policy-making body.
24. The authorities should increase the intake capacity of Research Scholar Hostel.

Department of Assamese

Observations:

1. Well-maintained Language Lab and Departmental Library.
2. Major Important Project – Preparation of History of Assamese Literature (which includes Languages and Dialects of Assam).

3. First department in the entire country to introduce Post-Graduate Curriculum in Comparative Indian Literature.
4. Manuscript Archive and Cultural Museum need further support and improvement.

Recommendations:

1. Need to avoid repetition of course content from Degree Course, and include Contemporary Literature in Syllabus.
2. More space and furniture/shelves needed for Departmental Library.
3. Power supply needs improvement.
4. Wi-Fi erratic.

Department of History

Observations:

1. Has Centre for Buddhist Studies (UGC supported).
2. There is only one full-time PhD scholar.
3. Syllabus revised keeping in mind NET syllabus.

Recommendations:

1. The departmental library should be improved in terms of space and number of titles and copies. Also more newspapers, magazines and journals.
2. Require Smart Class rooms.
3. Need to take students on field work/visits to historical places and archaeological sites.
4. Braille library for visually challenged student.

Department of English

Observations:

1. No Professor in the Department.
2. No of full-time PhD scholars.
3. Department conducts remedial classes.
4. Erratic Internet/Wi-Fi connectivity.

Recommendations:

1. Departmental Library needs more books (including of contemporary authors) and better management.
2. Library should have multiple copies of same title.
3. Department should endeavour to get funds through SAP.

Centre for Geography

Observations:

1. Large number of applicants for admission reflects increasing demand for the subject.
2. All teachers are on contractual basis.
3. Centre has linkage with NASA.
4. Fans don't function in classroom. Staircases have inadequate light.

Recommendations:

1. Number of tracing tables for students should be increased.
2. Introduce more special papers.

Department of Political Science

Observations:

1. No Professor in the Department.
2. Department has two open courses in the CBCS.
3. Inadequate space for Research Scholars.
4. No autonomy making use of endowment funds.
5. Only one full-time PhD scholar, whereas number of part-time PhD scholars is 19.

Recommendations:

1. Need to urgently fill up the Professor's post.
2. Organise adequate working space for research scholars.
3. Need more books/titles in the departmental and central library.

Department of Sociology

Observations:

1. Good number of NET/SET/JRF qualified students in the Department.
2. Department has carried out Consultancy work.
3. There is a demand for more books.

Recommendation:

1. Department should improve its Community Outreach activities.
2. The Departmental library requires improvement in terms of books and space.

Department of Commerce

Observations:

1. Number of NET-qualified students is not adequate.
2. Only one full-time PhD scholar, the remaining is part-time.
3. The Department claims that it has a monthly Feedback mechanism.
4. There is a severe constraint of space for research scholars.
5. The Department has carried out one Consultancy work.

Recommendations:

1. Need to improve the number of NET-qualified students.
2. Department should have increased interface with reputed companies.
3. There may be members from the Corporate sector in the Board of Studies.

Department of Economics

Observations:

1. Posts of 2 Associate Professors and One Assistant Professor lying vacant.
2. Good number of NET/SET qualified scholars.
3. Employment position of passed-out students is encouraging.
4. Synergy among Faculty members is a positive sign.
5. It is encouraging that the Department has a Programme of Studies related to Myanmar and Bangladesh in the light of Act East Policy.

Recommendations:

1. Vacancies require to be urgently filled up.
2. Priority should be given to teaching so that fundamentals on the subject can be inculcated better.

Centre for Management Studies

Observations:

1. Very good infrastructure.
2. Students are bright.
3. The students desire more operational exercise.
4. The Centre has generated revenue to the tune of Rs 1.29 crore.
5. The Centre has only 3 regular teachers whereas the number of contractual teachers is 10.
6. The Centre's Executive MBA has very good response.

Recommendations:

1. University may consider upgrading this Centre into a full-fledged department.
2. There should be optimal use of the infrastructure and facilities available in the Centre.
3. There should be more specialization in addition to the existing subjects.
4. There should be on-line interaction facility between students and faculty.
5. The existing theoretical subjects are appreciable, but there should be more stress on practical and case studies, in order to expand the scope for learning directly from experience.
6. The Centre should encourage students to take part in fruitful industry visits.
7. Explore avenues for internship of students outside the region, so that the scope of placement/employment becomes wider.
8. Placement Cell should extend invitation to more reputed/big companies.
9. The University may encourage setting up of Incubation Centre for prospective entrepreneurs of the Centre.

Department of Education

Observations:

1. This Department runs five courses – MA, B Ed, M Ed, M Phil and PhD.
2. Because of too many courses, it becomes stressful for teachers.
3. Good number of NET/SET/JRF qualified students in the Department.
4. Posts of one Professor and 1 Assistant Professor lying vacant.
5. This Department is recognised as a College of Teacher Education by MHRD, Govt of India.
6. Delay in declaration of result of B Ed examination is a matter of concern.
7. B Ed syllabus is mostly theoretical.

Recommendations:

1. Vacancies should be immediately filled up.
2. Dependence on contractual teachers needs to be minimised.
3. Efforts should be made to declare results on time.
4. More Practical components should be incorporated in the syllabus.
5. Syllabus should be upgraded by including emerging areas and avoiding repetition of Degree course topics.

Recommendations:

1. Once in a week, different specialists may come for the overall benefit of the University community.
2. Centre needs more support staff and para-medical staff.

Centre for Library & Information Science Studies:

Observations:

1. Syllabus was last revised in 2013.
2. No separate stack for books related to Library Science in the University's central library.
3. Number of students getting NET/JRF is encouraging.
4. The Centre has a good placement record.
5. The Centre has only two faculty members.

Recommendations:

1. The Centre requires more faculty members.

Centre for Social Work Studies:

Observations:

1. The Centre carries out Feedback at the end of every Semester.
2. The Centre's Placement Coordinator is very active.
3. The Centre displayed good synergy amongst the faculty members.
4. The Centre needs to introduce more specialisation.
5. Number of books in the Centre's library is inadequate.
6. The condition of furniture in the Centre urgently needs replacement.

Recommendations:

1. The Centre needs a senior faculty member.
2. The Centre urgently needs one Field Work Supervisor.
3. The Centre should be provided with more computers.
4. The Centre should be provided a Seminar Hall.

Centre for Studies in Language:

Observations:

1. The Centre offers MA in Bodo, Diploma in Tai, and Certificate Courses in Bodo, Deuri, Tai, and Mising languages.
2. The Centre has collaborations with different literary organisations representing different languages of Assam.

1. Scope for increasing number of faculty members.
2. Both teachers and students were found to be very enthusiastic.
3. The Centre needs special attention for its overall development in view its uniqueness.

Recommendations:

1. Need more books related to course/syllabus.
2. Need to create separate hostel(s) for students of this Centre as their studies include musical and vocal practices which causes disturbance to students of other departments.
3. Centre urgently needs its own auditorium for both regular practice and performance.
4. The Centre requires more number of various folk instruments.
5. The Centre urgently needs its own studio for audio-visual recording, editing etc. There is also a shortage of light and sound equipments.
6. The course should have principles of Science and Technology related to light, acoustics, recording etc.
7. The University campus can set up a sales outlet for masks and other traditional handicraft items produced by the students.

Centre for Studies in Physical Education & Sports:

Observations:

1. Existing faculty members are all from reputed institutions.
2. But barring one faculty member, all others are on contractual service.
3. Placement record is by and large satisfactory.
4. The Centre does not have a technical laboratory, library and latest sports equipments.

Recommendations:

1. Centre needs wash-room, water supply and first-aid facility in the fields.
2. Centre needs separate hostel(s) as their study schedule and food are different from students of other departments.

Health Centre:

Observations:

1. Routine blood/urine/stool tests facilities are available.
2. Centre has two doctors, one of whom lives in the Campus, other outside. The one living in the campus is available round the clock requirement. But in the absence of both of them for unseen reasons, the Centre can become almost defunct.
3. The post of Pharmacist has been lying vacant for a long time.

Centre of Studies in Journalism & Mass Communication

Observations:

1. All teachers are contractual.
2. No dedicated assistants to look after costly equipments.
3. Employment of students is encouraging, especially recruitment by Unicef.
4. Very limited choice of subjects for the students.
5. The Centre does not have a library of its own.

Recommendations:

1. Recruitment of dedicated staff to look after costly equipments.
2. Students should have more practical classes and industry exposure.
3. More guest speakers should be roped in from the Media industry.

Centre for Behavioural Sciences

Observations:

1. This is a budding Centre on a crucial and emerging subject which needs encouragement and support.
2. The Centre has a MoU with Assam Medical College, Dibrugarh and linkage with LGBI of Mental Health, Tezpur.
3. The Centre offers a one-year Diploma course in Applied Psychology, and students who continue for another year are awarded an MA. This is also the only Centre offering an MA in Applied Psychology in the entire North-eastern Region.
4. The Centre has a Counselling Cell with increasing number of visitors even from outside the University Campus.
5. The Centre has been able to recruit faculty from various reputed Institutions of the country including one from abroad.
6. All faculty members are contractual.

Recommendations:

1. There is scope for extending the services of the Counselling Centre to people outside the Campus.
2. There is a need for extending services of the Counselling Centre from the Health Centre to the main Centre in the general interest of the students.

Centre for Performing Arts:

Observations:

1. Only Centre in the Northeast offering courses in Performing Arts.
2. Very good infrastructure/building.

3. The Centre has been suffering from an acute shortage of faculty members.
4. The Centre has inadequate infrastructure.
5. The Centre does not have a departmental library.
6. Not many books of Bodo language are found even in the University's Central Library.

Recommendations:

1. The Centre should be provided with a Conference Hall.
2. The Centre urgently requires a library.
3. The Centre should be provided with scientific equipments and an audio-visual studio for proper research and propagation of the languages.
4. The Centre should lay more emphasis on research on the endangered and ethnic/indigenous languages in addition to teaching.
5. The salary of the Teaching Assistants has been stagnating for the last several years and requires sympathetic reconsideration.

Centre for Studies in Philosophy:

Observations:

1. All four faculty members are on contract.
2. The number of NET/SET qualified students is of satisfactory nature.
3. The Centre has revised its syllabus in 2014.
4. There are only two classrooms in the Centre, which is grossly inadequate.
5. The Centre has not conducted much research work.

Recommendations:

1. The Centre needs more faculty members.
2. The Centre should have more specialisations.
3. The Centre should consider a multi-disciplinary approach in framing its syllabus.
4. The Centre should be provided with a Conference Hall.
5. The Centre needs increase in classrooms as well as improvement of the existing ones.
6. The Centre should be provided with adequate drinking water facility.

Centre for Women Studies:

Observations:

1. The Centre does not have a full-time Director and faculty.
2. The Centre has not been able to carry out significant research on women.
3. The Centre's library is inadequate.
4. The infrastructure of the Centre is totally inadequate.

Recommendations:

1. The Centre should gear up its research activities and undertake more research projects.
2. The Centre needs immediate appointment of a full-time Director.
3. The Centre needs a full-time office assistant.

Hostels:

Recommendations:

1. The newly constructed Girls' Hostel built with RUSA fund needs a boundary wall immediately.
2. Recreational facilities within the hostels – like TV set, newspapers, TT Board, Badminton Court – may be provided in the Girls' Hostels.
3. Boys' Hostels require proper cycle stands.
4. The hostels require white-washing at regular intervals.
5. Frequent fogging required to tackle mosquito menace in the campus.
6. Hostel surroundings need to be kept clean.

Foreign Students:

Recommendations:

1. ICCR may be made aware of the need to orient incoming foreign students with practical/working knowledge of Hindi and English.
2. Cupboards may be provided for individual students for keeping eatables in the International Hostel kitchen.
3. Duration of internship should be extended to 30 days and faculty members guide them properly to obtain internship positions.
4. Problems faced by majority foreign students when faculty and laboratory assistants take recourse to teaching in Assamese should be addressed.

Acknowledgement

We put on record our deep appreciation for a very fruitful discussion with the Vice Chancellor on various issues and concerns related to academic and administrative issues of the University.

We also sincerely acknowledge the hospitality, cooperation and enthusiastic participation of all the faculty and students of Dibrugarh University during the course of our interactions for the Academic Audit.

Prof Barin Sarma

Prof Chintamani Mahapatra

Prof Nilima Bhagawati

Samudra Gupta Kashyap

Aruni Prasad Chakravortty