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| **FORMAT TO BE SUBMITTED IN SOFT FORM FOR VERIFICATION DURING INSPECTION**  **ADD OR DELETE ROWS /COLUMNS WHEREVER NECESSARY**  **INSPECTION REPORT FOR PERMANENT /**  **TEMPORARY AFFILIATION/**  **PERMISSION OF SUBJECTS/ MAJOR SUBJECTS**  **/FOR ANY OTHER PERIODICAL INSPECTION BY THE UNIVERSITY**  ***(A SOFT COPY OF THIS FORMAT SHALL BE KEPT READY AT THE TIME OF INSPECTION)*** |

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| **NAME OF THE COLLEGE INSPECTED** | **:** |  |
| **ADDRESS** | **:** |  |
| **EMAIL/WEBSITE** | **:** |  |

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| **Inspection team:** | |
| 1. | To be filled up by the University |
| 2. | To be filled up by the University |
| 3. | To be filled up by the University |

|  |  |
| --- | --- |
| **Date of inspection:** | To be filled up by the University |
| **Purpose of inspection:** For the grant | To be filled up by the University |

1. **Year of Establishment** :
2. **Name of the Principal with Qualifications (Show Details of Degree, mode of Obtaining Degree, Teaching and Administrative Experiences in Tabular Forms)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Designation | Qualification | Teacher | Administrator |
|  |  |  |  |  |

1. **Regular/Temporary** / **Ad-hoc**): In-charge

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| (D) | **Status of Permission / Affiliation (Temporary / Permanent ) :**  (Stream wise if more than one stream) | | | | | | | |
|  | a) | The College was granted NOC by the State Government vide letter no. EPG.7/89/28-A dated 10.07.1990 | | | | | | |
|  | b) |  | | | | | | |
|  | c) |  | | | | | | |
|  | d) |  | | | | | | |
|  | e) |  | | | | | | |
|  | f) |  | | | | | | |
|  | g) |  | | | | | | |
|  |  | **Concurrence Of the State Govt of Assam** | | | | | | |
|  | a) |  | | | | | | |
|  | b) |  | | | | | | |
|  | c) |  | | | | | | |
|  | d) |  | | | | | | |
|  |  | **Approval of the Regulatory Body (AICTE/ N C T E/ B C I / M C I e t c). Mention order of approval and details. Documents to be attached.** | | | | | | |
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|  |  |  | | | | | | |
| (E) | **Details of Fund** | | | : | i) | **Reserve Fund(Should be not less than Five Lakhs)** : | | |
| ii) | **Working Fund( Should be not less than Two Lakhs)** : | | |
| (F) | **Land(Mention the Dag No, Patta No,Jamabandi, possession Certificate and submit relevant documents as annexure showing total area)** : | | | : | **Total Area**:  **Dag No**. **Mouza:** | | | |
| (G) | **Buildings** (Class Rooms with Size, Seminar Hall and Digital Class room etc): Details of the College building: | | |  | **Type of Building** | | **Size (in Feet)** | **No of Building** |
|  |  | | |  | **Assam Type** | | **104X 34** | **01** |
|  |  | | |  | **Assam Type** | |  |  |
|  |  | | |  | **Assam Type** | |  |  |
|  |  | | |  | **Assam Type** | |  |  |
|  |  | | |  | **Total Plinth Area: 000 Sq.Ft** | | | |
|  | **i)** | | **(Nature of the Building):**  **Pucca/Kutcha/Semi-Pucca/RCC** | : |  | | | |
|  | **ii)** | | **Whether Separate Administrative Building is available:**  **Mention total number of rooms** | : |  | | | |
|  | **iii)** | | **Play Ground/Sports facility** | : |  | | | |
|  | **iv)** | | **Seminar Room** | : |  | | | |
|  | **v)** | | **Digital Class Rooms:** | : |  | | | |
|  | **vi)** | | **Provision for Sanitation:** | : |  | | | |
|  | **vii)** | | **Whether separate Lavatory For Male /Female available with running water or not** | : |  | | | |
|  | **viii)** | | **Student Facilities(Hostel/Canteen /Internet/Common Room/ Day care Centre)** |  |  | | | |
|  | **ix)** | | **Medical Facilities** |  |  | | | |
|  | **x)** | | **Residential Facility for the Staff** |  |  | | | |

**Class Rooms Details:**

|  |  |  |
| --- | --- | --- |
| **Size of Class Rooms (in Ft.)** | **No. of Class Rooms** | **Sitting Capacity** |
| **25.9 X 20** | **01** | **60** |
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| **TOTAL 12 CLASS ROOMS WITH 856 STUDENTS SITTING CAPACITY.** | | |

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| (H) | **Laboratories including Computer laboratory and I C T facilities (No. of Computer with Configuration)**: | : |  |
| (I) | **Faculty Members** (Subject wise mentioning the Qualifications, mode of obtaining Degrees and the name of the University obtaining Degree): |  |  |

*#Add or delete subjects as necessary*

|  |  |  |  |  |  |  |  |  |
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| a) | Assamese |  | b) | Bengali |  | c) | Economics |  |
| d) | Education |  | e) | English |  | f) | Geography |  |
| g) | Hindi |  | h) | History |  | i) | Home Science |  |
| j) | Mathematics |  | k) | Philosophy |  | l) | Political Science |  |
| m) | Sanskrit |  | n) | Sociology |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| i) | Botany |  | ii) | Zoology |  | iii) | Chemistry |  |
| iv) | Physics |  | v) | Mathematics |  | vi | Statistics |  |
| vii) | Computer Science |  | viii) | Geography |  |  |  |  |

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| (J) | **Library** | : |  | (Size of the Building including Reading Room and mention the available software |
|  |  | The Library Building (First Floor) is approximately 900 Sqft. |
|  |  | Library Committee? |
|  |  | Librarian available? |
|  |  | Library Automation started? |
|  |  | Separate Reading Room? |
|  | A) | **Total Books: nos.** |
|  | B) | **Titles: nos.** |
|  | C) | **Subject wise Books and Titles** |
|  | D) | **News Paper :** |
|  | E) | **Periodicals** |
|  | F) | Magazine: Nos. |
|  | G) | Journals (including e journals): |
|  | H) | Whether Library Building is separate or not: |
|  | I) | Whether Reading Room is separately arranged or not: |
|  | J) | **Name of the Librarian with Qualifications and experiences Permanent/Temporary)** |

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| --- | --- | --- | --- | --- |
| Name | Qualification | Date of Joining | Mode | Experience |
|  |  |  | Regular |  |

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| (K) | **Governing Body** | : |  | . |
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|  |  |  | (i) |  |
|  |  |  | (ii) |  |
| (L) | **Maintenance of essential records Such as Cash books, Aquittance Roll** | : |  |  |
|  | **Admission Register etc**  **(Submit the Proof of Audited Accounts and Acceptance by the G B).** | : |  |  |
| (M) | **Whether IQAC formed or not (Mention the name of the Coordinator)** | : |  |  |
| (N) | **Whether Sports facilities available (indoor and outdoor)**: | : |  |  |
| (O) | **Whether the College has been included under Section 2(f) and 12(B) of UGC Act**. 1956 | : |  |  |
| (P) | **Whether N A A C Accreditation / Reaccreditation Done (Mention the Date of First Accreditation, And subsequent Reaccreditation with score points and Grade):** | : |  |  |
| (Q) | **Details of Grade Point :** | : |  |  |
| (R) | Details Of Teachers: | : |  | Mentioned below |

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| Sl | Name | Designation | Department | Qualification | Gender | NET  /SLET | Status |
|  | FKNSDFAS | Principal | Economics | M.A | M |  |  |
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| (S) | **Audit of Accounts(Details of Audited Accounts):** | : |  |  |
| (T) | Mention the about the total meetings of the G B during last two years: | : |  |  |
| (U) | Facility For Differently abled People (Mention the available Facilities): | : |  |  |
| (V) | Details of Results of the College During the last Five Years(Final Examinations | : |  |  |

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| Examinations  Stream wise Data To Be Given | Years | No of Students Securing First Divn in different streams/ subjects | Pass Percentage  Male/Female Separately | Total No of Students appearing in the Exams(Male/Female) | |
| Appeared | Passed |
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| (W) | Proof of Gender Equity Initiatives And Career Counselling and Guidance Conducted: | : |  |  |

**TO BE FILLED BY THE UNIVERSITY**

**Report :**

**Recommendations:**

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|  | **Conditions:** |
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**Signature of the Expert Members.**

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