

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY  
DIBRUGARH :: ASSAM  
PIN: 786 004**



**BID DOCUMENT**

**FOR**

**NAME OF THE WORK:**

Supply, Installation and Commissioning of Furniture-Fixtures and Kitchen essentials at Hostel of Dibrugarh University

**E-TENDER No: DU/NIT/2021/49**



**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH**

**No. DU/NIT-2021/49**

**Date: 25/02/2021**

**e-Tender Notice**

Open tenders are invited through e-tendering process from Manufacturers of nationally / internationally reputed brand or its authorized dealer / distributor for the supply, installation and commissioning of Furniture-Fixtures and Kitchen essentials at Hostel of Dibrugarh University. For details please visit the website <https://assamtenders.gov.in>

Detailed specification of the items, terms & conditions *etc.* are given as Annexure at Part-B. Last date of submission of Tender as per annexure at Part-B with all relevant papers is **22/03/2021 up-to 12:00 Noon** to be submitted at the Tender Box placed at Registrar's Office, Dibrugarh University, Dibrugarh, Assam.

Availability of Bid papers	From 02/03/2021
Last date for submission of Bid	22/03/2021 upto 12:00 Noon
Time & Date of opening of Bid	22/03/2021 at 02:00 P.M.
Place of opening of Bid	Office of the Registrar, D.U.
Cost of Document	1,000/- Non refundable
EMD	1,50,000/-

The tender should be separately submitted in 02 (two) parts, *i. e.* **Part - I TECHNICAL BID** and **Part – II FINANCIAL BID**. The technical bid shall be opened on the above mentioned date and time and the financial bid of only those bidders who qualify in technical bid shall be opened on the same date or at a later date which shall be intimated to the tenderer whose technical bids are found to be valid. Dibrugarh University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

The Bidder shall submit both technical and financial bids through on-line. One hard copy of technical bid along with supporting documents and clearly marked as **“HARD COPY of Technical bid”** shall have to be submitted at the office of the Registrar, D.U. In the event of discrepancy between online & manual technical bid, the bid will be cancelled.

Sd/-  
**Registrar i/c**  
Dibrugarh University

**Copy to:**

1. Dibrugarh University Website.
2. Notice Board
3. Office File

Sd/-  
**Registrar i/c**  
Dibrugarh University

**Part A - Terms and Conditions**

**Part B - Specifications**

**PART A - TERMS AND CONDITIONS**

**GENERAL INFORMATION:**

The tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Dibrugarh University. The Technical Bids so received shall be opened on **22/03/2021 at 02:00 P.M.** in the Office of the Registrar, Dibrugarh University in the presence of the representatives of the bidders. The Financial bids of the Tenderers shall be opened on the same date or at a later date to be intimated to the tenderers whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by Dibrugarh University.

**Qualifying Criteria:**

1. The bidder should be a manufacture of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy of the purchase orders received from any of these institutes during the last three years along with satisfactory completion certificate from the user (s) having minimum –
  - a. Single order of 80% value of the estimated tender value to be submitted along with the technical bid or
  - b. Two single orders of 40% value of the estimated tender
2. All the quotations must be supported by technical leaflet/ literature and the specifications mentioned in the quotation must be reflected / supported by such technical leaflet / literature.
3. Dealers or agents quoting on behalf of manufacturer must submit valid authorization certificate.
4. Manufacture should be ISO certified, and shall have to submit quality certificates like ISO-9001: 2015, ISO -14001: 2015, ISO certification 18001 2007, ISO 45001:2018 and Business & Institutional Furniture Manufacturer's Association (BIFMA) certificate.
5. The manufacturer should be registered under Indian Green Building Council (IGBC) and should also have Greenguard certification
6. Turnover minimum 3 Cr in last three years.
7. The university shall call for sample of item quoted / ordered and describe the quoted specification. University shall approve the items as per sample to be supplied by the successful bidder(s).

**Terms and Conditions of Supply:**

1. All the manufacturers/ distributors/ stockists should also give a brief profile about their company and the facilities available with them of the quoted items. Their turnover and important firms/ Government Institutes/ P.S.U.s etc. to which they are supplying quoted items, should also be mentioned.
2. The last date and time for the submission of the bids is **22/03/2021 up-to 12:00 Noon.**
3. Suppliers shall submit the following documents along with their quotations:
  - (a) GST Registration No.
  - (b) Technical specifications offered by the Supplier.
  - (c) Technical compliance table
  - (d) Technical literature regarding the offered products including diagrams.
4. The quantity of items may be increased or decreased by the University at the time of placing the final Purchase Order, based on the actual requirements.
5. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity he or she is signing the Tender.
6. Supplier should read carefully all the instructions and terms and conditions, etc before registering rates in prescribed schedule of the tender. Taxes and duties etc. should be shown separately.
7. The Technical Documents shall be opened on 22/03/2021 or on the next working day if the offices of the University remain closed due to any reason
8. Technical specifications of the furniture/instruments/equipments are given as Annexure to these papers in Part B.
9. The delivery and installation should be completed within 1 month or as specified from placing of the order. No extension shall be granted to the contractors/suppliers for the period of delivery, under any circumstances.
10. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
11. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
12. The bills of the suppliers shall be paid by the University after all the materials/articles/equipments have been received and installed, inspected as above.
13. Vendor must submit Compliance statement in tabular form comparing each specification of the quoted item with that given in the Tender Document **Part - B.**
14. The warranty period shall be for minimum one year or may be more as mentioned in the Tender Document.

15. This tender document is not transferable.

16. In the event of any breach of the terms and conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the security deposit of the supplier.

17. Whether OEM or Authorized Distributor/ Dealer a letter or a valid certificate of authorization of manufacturer shall be enclosed.

18. Copy of product literature and catalogue, testing report, BEE rating, ISO etc.

19. The quantity as mentioned at Part-B (Specifications) may be increased or decreased at the time of placing Order as per requirement.

20. Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.

21. Security Deposit: 5 % Security Deposit is to be submitted for a period of 01 (one) year or for the warranty period of the equipments to be supplied by the successful bidder to whom the Work Order shall be awarded in the form of Bank Guarantee or the same shall be deducted from the total bill value.

22. No advance payment or payment against Proforma invoice will be made. Payment will be made after receipt of materials in good condition.

23. The bidder must submit a "Compliance Sheet" along with the Technical Bid as per specifications mentioned in "Part-B".

24. Bidder(s) shall have to quote for all the items as provided in the requirement list i.e. Part-B. Exclusion of any item as provided in Part-B in quotations submitted by a bidder will not be accepted.

**Note:**

(a) Tenderers are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule.

(b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the tenderer.

(c) The University reserves the right to:

(i) Accept/reject any/all tenders without assigning any reason thereof.

(ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.

(iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary

(iv) Award the contract to one or more tenderers for the items covered by the tender.

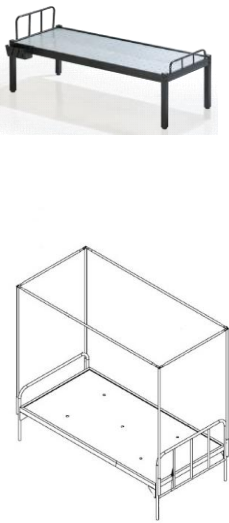
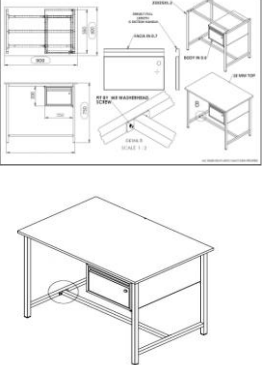

**Signature of the Tenderer**

**Seal of the Firm**

## BoQ





Sl. No.	Item Description	Qty.	Specifications
1.	Hostel Bed	400	As Mentioned At Part-B
2.	Study Table	460	-Do-
3.	Study Chair	700	-Do-
4.	Cafe Table	40	-Do-
5.	Cafe Chair	160	-Do-
6.	Visitors' Chair (3 Seater)	15	-Do-
7.	SS Single Sink	03	-Do-
8.	SS Single Burner Bulk Cooking Range	03	-Do-
9.	SS Table With Sink	02	-Do-
10.	SS 6 Vessel Service Counter Bain Marie Having 4 Nos. Big And 2 Nos, Small GN Pan With Lid.	03	-Do-
11.	Additional Cost Of Bottom Hot Case	03	-Do-
12.	SS Water Spillage Table With 2 Bottom Shelves	02	-Do-
13.	SS Work Table With Sink And Chopping Board.	02	-Do-
14.	SS Work Table With 2 Bottom Shelves.	03	-Do-
15.	Counter Top / Table Top Commercial Mixy Machine – Single Jar	01	-Do-
16.	Pot Rack - 4 Shelves	02	-Do-
17.	SS Vegetable Storage Rack - 4 Tire	03	-Do-
18.	PVC Pallet [ Standard]	02	-Do-
19.	SS Platform Trolley	02	-Do-
20.	SS Rice Boiler - 150 Ltrs	02	-Do-
21.	Weighing Scale	01	-Do-
22.	Atta Kneader With Safety Guards	02	-Do-
23.	Water Cooler	05	-Do-






**Part - B (Specifications):**






SL. NO	ITEM DESCRIPTION	SPECIFICATION	Size of Equipment	QTY	Tentative Photo
01	Hostel Bed (Single Metal Cot without storage)	The Cot should have Steel Tube Legs made of CRC Steel tube measuring 50X50X1.6 mm thick. The tube should be with lazer cut profile to accommodate Specially Formed horizontal CRCA section 75X25X50 mm and 40X20X1.2 mm on outer surface and with a middle support. The product should be covered with Galvanized Steel folded panel measuring 0.5mm thickness reinforced. It should have headboard and footboard to ensure mattress support. The legs of the bed should be robotically welded and be equipped with M10 Levelers to adjust to floor variations. The legs of the bed have to be assembled using M8 high strength Allen bolts. The cot should have a capacity to take load of 300 kgs. All metal Parts have to be powder coated to DFT 50 microns minimum. The product should be delivered in flat packed. The Gross weight should be 27.5 Kgs and the net weight should be 22.5 Kgs. The product should have 1 (one) year warranty period against manufacturing.	1800 L x 900 D x 476/839 mm Ht	400	
02	Study Table	The study table should have under structure frame made out in 25 x 25 x 1.2mm MS pipe provided with one drawer box 0.6mm CRCA sheet fitted with cam lock, ABS puller & two way slide. All the steel components should be coated electro-statically with powder after picking & anti-corrosive treatment and finally oven baked for hard and long lasting surface finish.	900 L x 600 D x 750 mm Ht	460	
03	Study Chair	The product should be Pre coloured PP+GF20% ( 20% short glass fibre reinforced polypropylene), Injection molding, Preferred Color of the chairs may be 6 colors (Orange, Red, Green & Grey)	568x487x811 mm	700	


04	Dining Table (4 Seater)	The Dining Table Top should be made of stainless steel sheet (18SWG) and laminated on up to 8mm thickness with water proof coated plywood and painted with surface finish as well as sound deadening. The frame structure should be made of stainless steel angle (25x25x3)mm.	43"Lx36"Wx32"H	40	
05	Cafe Chair	Cafeteria stackable chair with polypropylene seat and back provision.		160	
06	Visitors' Chair (3 Seater)	Stainless steel three seater sofa made of high quality steel with Epoxy powder coated seat and back. Leg and arm rests made of cold rolled steel and should be chrome plated. Size : 695 mm(Height),555 mm (Depth), 1608 mm (Width), 405 mm(Seat Height)	Size : 695 mm(Height), 555 mm (Depth), 1608 mm(Width), 405 mm (Seat Height)	15	
07	SS SINGLE SINK	Single Sink Unit with a top made out of specific 18 swg S. S. 304 grade, depth with C.I. ball valve and the legs should be made out of 38mm dia. The S.S. Pipe with four sides cross bracing with 25 mm Sq. The sink should be of 202 Gr. S. S. pipe and hard nylon adjustable bullets.	24" X 24" X 34"+ 6"	03	
08	SS SINGLE BURNER BULK COOKING RANGE	Stock Pot Range - Single Burner Gas Cooking Range should have C. I. Pan Support (Size-16" x 16"). The burner table top should be made of 18 swg S. S. 304 grade with perforated three-side panel made of 202 Gr. 20 swg S. S. and non-perforated front panel with three deep trays made of 20 swg S. S. The legs should be made out of 38 mm Sq. S. S. pipe of 202 Gr. with four-side cross bracing measuring 25 mm sq, S.S., 202 Gr. with pipe and hard nylon adjustable bullets. L.P Gas fired Burner should have 01 (one) high pressure burner fitted with internal fittings and pilot ignition.	24" X 24" X 24"	03	



09	SS TABLE WITH SINK	SS Single Bowl Welding Free Sink with specified size measuring 16" x 16" x 10" having splash back on one side as shown in the sketch. The work top should be made of SS 16 swg 304 Gr. Sheet. The construction of underneath should be made of 40x40x3mm. The MS angle frame should be duly painted by anti-corrosive primer. The Bottom shelf should be made of 20 swg 202 Gr. SS Sheet having the underneath support of U type channel. The sink should be provided with 32mm BSP CI Drain valve and also have a 4 ft long Water waste pipe.	36" X 24" X 34"+6"	02	
10	SS 6 VESSEL SERVICE COUNTER BAIN MARIE HAVING 4 NOS. BIG AND 2 NOS, SMALL GN PAN WITH LID.	SS 6 Vessel Hot Bain Marie with Underneath Hot Case should be made of SS 18 swg 304 Gr. sheet having an underneath supporting with heavy structure. The unit should have 6 nos. of SS Weld free Square type GN Pan fitted with lid over one water-tank made of SS 20 Swg 304 Grade Sheet. The unit top should be made out of 16 swg S.S. 304 grade having underneath MS angle and also the unit should be covered by 20 seg SS 202 Gr. sheet in three sides having Front Tay Rail made of SS Sheet provided with a Bid Ripping on top for keeping Dish / Thali. Its 4 Nos. legs should be made out of 38mm x 38mm S.S. 202 Gr. Sq. Pipe with hard nylon adjustable bullets. Elec. Load: 3 KW, 220V, AC.	72" X 26" +10" X 34"	03	
11	ADDITIONAL COST OF BOTTOM HOT CASE	Heat-man Make Air Heater for bottom hot case with separate on-off Switch and indicator lamp. The heater having the provision of Thermostatic Temperature Controller should have one Ne. Rotary On-Off Switch of SCI make. The total electricity load capacity should be: 1.5 KW, 220V, AC.	For Item No. 10	03	
12	SS WATER SPRILAGE TABLE WITH 2 BOTTOM SHELVES	The top should be made out of 18 swg S.S. 304 grade having the provision of underneath built of SS structure. The Sound end Paints, Middle and bottom shelves should be of 18swg S. S. 202 grade SS Sheet with SS Underneath support. The table legs should be made of 38mm x 38mm S.S. Sq. 202 Gr. Pipe with hard nylon adjustable bullets.	32" X 24" X 34"+6"	02	

13	SS WORK TABLE WITH SINK AND CHOPPING BOARD.	SS Single Bowl Welding Free Sink measuring 16" x 16' x10". As shown in the illustration the unit of specified size should have splash back on one side measuring 18" x 12"x 1". The chopping board work top should be made of SS 16 swg 304 Gr. sheet and the underneath should be made of 40x40x3mm MS angle frame duly painted by anti-corrosive primer. The bottom shelf should be made of 20 swg SS 202 Gr. Sheet with underneath supporting U type channel. The sink should be provided with 32mm BSP CI drain valve with a 4 ft long Water waste pipe.	54" x 24" x 34"+6"	02	
14	SS WORK TABLE WITH 2 BOTTOM SHELVES.	The top should be made of 18 swg S.S. 304 grade with the provision of underneath and should be supported by SS structure and sound end paints. Its middle and bottom shelves should be made of 18swg S. S. 202 grade SS Sheet having the SS underneath support. The table legs should be made of 38mm x 38mm 202 Gr. S.S. Sq.Pipe with hard nylon adjustable bullets.	44" X 24" X 34"+6"	03	
15	COUNTER TOP / TABLE TOP COMMERCIAL MIXY MACHINE – SINGLE JAR	SS Single Jar Mixy Machine should be made of SS and it should provided with a mixing jar with mixing blade best for use small quantity wet and dry spices. It should have the capacity to take electric load: 1125 Wt, 220V. Ac.	8" x 10" x 18"	01	
16	POT RACK - 4 SHELVES	SS POT RACK - Its structure should be made of complete S.S 202 Gr. Pipe. The rack shelves should be made of SS Sq. pipe measuring 25 mm x 25 mm. Its 4 Nos Vertical should be made of S.S. Sq. pipe measuring 38 mm x 38mm with hard nylon adjustable bullets.	60" X 30" X 66"	02	
17	SS VEGETABLE STORAGE RACK - 4 TIRE	The 4 tire of the Vegetable Storage Rack should be made of SS 18 swg. 202 Gr. Sheet with 3 sides turned up and 1 side front turned down shelves which should have underneath SS supports. The 4 nos. vertical tire should be made of 14 swg. SS angle with nylon adjustable bullets.	48" X 24" X 66"	03	

18	PVC PALLET [STANDARD]	It should be made of Hard Nylon Sheet as per specification of OME i.e. Neelkamal / Supreme.	Neelkamal / Supreme or equivalent brand	02	
19	SS PLATFORM TROLLEY	SS Platform Trolley for carrying of Store materials should be made of SS 2B Mat finish SS 202 Gr. Sheet supported with 4 nos. heavy duty Castor Wheel having 2 nos. Break and one side SS push Handel.	36" X 24" X 36"	02	
20	SS RICE BOILER - 150 LTRS	SS Static Rice or Bulk Cooker having an inner chamber and should be made of 16 swg. 304 Gr. SS sheet. The outer body of the item should be made of 20 swg. 202 Gr. SS sheet. The SS Lid should be made of 18 swg. SS 304 Gr. sheet with SS rod and bakelite handle. The item should have the feature of insulation by high density glass wool. Its structure should be M.S. angle and duty painted. Legs - 1.5" Sq. SS 202 Gr. pipe with nylon adjustable bullet. The starch outlet SS ball valve should be strained by SS perforated sheet with SS rod handle. The cylindrical vessel should have one SS Strainer for pull out of ready Rice / boiled food. The L.P Gas fired Burner should have one high pressure burner fitted with internal fittings and pilot ignition.	22 KGS.	02	
21	WEIGHING SCALE	The weighing scale should be digital (electronic monitor for measurement) and SS fabricated having one platform base and. Make: Eagle / Smart or equivalent.	CAP : 100 KGS	01	
22	ATTA KNEADER WITH SAFETY GUARDS	Atta mixing Bowl should be made of 18 swg S.S Heavy Sheet and 202 Stainless Steel arm made from SS Solid Flat. The machine should have one speed Gear Operated mechanism for mixing of flour. The Motor Driven Unit should have 1 HP, 220V, AC Motor.	10 KGS / CHARGE	02	

23	WATER COOLER	<p>The storage capacity should be of 400 litres or more. The number of faucet of the product should be 4. The Front Top, Front Bottom, Side, Rear, Top Lid and Mask of the Water Cooler should be made of Stainless Steel. The Faucet Material should be Brass (Chrome Plated), and the Chiller Tank and Drip Tray should be Stainless Steel (SS 304). The compressor should be Rotary/Reciprocating. Its condensing Tube should be Grooved Copper. The Power Supply (Voltage) should be 230V, 50Hz, 1 Phase AC. Preferred Brand: USHA/Voltas/Blue Star</p>	Cap: 400 litres or more	05	
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Signature: .....

Date.....

Name :.....

Address :.....

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Mobile No.....