



## TEQIP-III Project Office

# Dibrugarh University Institute of Engineering and Technology

DUIET/TEQIP/2017-20/1702

Date: 28/12/2020

### **Minutes of the 13<sup>th</sup> Meeting of Board of Governors** **Under TEQIP-III Project at DUIET, Dibrugarh University**

The 13<sup>th</sup> meeting of Board of Governors under TEQIP-III was held on 28<sup>th</sup> December 2020 at 10.00 am through video conferencing.

#### **Members Present**

SI No	Name	Designation
1	Prof. Khanindra Pathak	Chairman
2	Dr. Hari Chandra Mahanta	Member Secretary as Director(i/c)
3	Mr. Bhaskarjyoti Saikia	Member
4	Dr. Gitalee Sharma	Member
5	Mr. Diganta Bora	Member
6	Mr. Kaushik Das	Special Invitee
7	Prof. Anupama Sharma	Special Invitee
8	Prof. Amrit Pal Toor	Special Invitee
9	Dr. Mukul Chandra Bora	Special Invitee

Dr. B. N. Sahoo, Mr. Chiranjeet Baruah, Prof. Naliniprava Tripathy and Prof. B. R. Sharma were in absentia.

The Director(i/c), DUIET welcomed all the members and the following agenda were discussed.

<b>Item 1</b>	<b>Regarding organization of FDP on Heutagogy under Equity Activities in the month of February 2021</b>
Discussion	The members discussed about the financial implication of the proposed FDP. The board advised that in lieu of one (01) offline event, a greater number of online events should be encouraged as the expenses to conduct online events are quite low in comparison to offline ones. The members also suggested to conduct online training programmes for NEP 2020. Keeping in mind the closure of TEQIP-III Project, the board also opined to organize such events which may be useful for internal revenue generation for the greater benefit of DUIET.
Resolution	“Resolved that rather than offline programmes, online events such as training, workshop, FDPs be organized in such a way that these events have a positive financial implication on the institute. Emphasis be put on generation of internal revenue through such events for the greater benefit of DUIET.”
<b>Item 2</b>	<b>Regarding reimbursement of paper publication fee in journals</b>
Discussion	The board expressed its concern about this matter as there are many journals, publication houses which emphasises primarily on its commercial prospect, rather than the quality of the papers or articles published. Such publication houses receive a significant sum of money from the authors which in turn may refer to a probable misuse of public money. As such, the board advised not to



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	provide reimbursement against paper publication fee in journals under TEQIP-III. On the contrary, the board also suggested to encourage publication of papers in National Journals, journals of professional bodies such as Geological Survey of India.
Resolution	“Resolved that no reimbursement be made against publication fee in journals. However, faculties and students be encouraged to publish their research skills in National journals or journals of professional bodies.”
<b>Item 3</b>	<b>Regarding procurement of equipments, furniture and office stationeries (under IOC)</b>
Discussion	The board advised to complete the expenditures against all the pending procurements which have already been approved in earlier BoGs as soon as possible, positively by 31 <sup>st</sup> January 2021. The same should be proceeded by executing the pending work through a micro level planning. The board also advised to encourage/promote local vendors/local bamboo products wherever possible. Within the head of IOC, the members suggested to procure adequate number of first aid kits for the institute.
Resolution	“Resolved that expenditures be completed against pending procurements positively within the month of January 2021. While procuring items such as furniture etc., local bamboo products be encouraged/preferred. Under the head of IOC, first aid kits be procured for each department and at institute level as well.”
<b>Item 4</b>	<b>Regarding publishing the training materials of all the programmes (FDP/STTP/Workshops etc.) conducted under TEQIP-III at DUIET</b>
Discussion	The board discussed about publishing the training materials of all the programmes (FDP/STTP/Workshops etc.) conducted under TEQIP-III at DUIET both as hardcopy and soft copy. In this regard, a committee may be formed with nominees from Departments of English, Library, Education and TEQIP Coordinator. The committee will scrutinize and evaluate the materials for publishing in a public domain, such as website of the institute and in the library so that all the members of the university fraternity may access it whenever needed. The same may be utilized by the students of DUIET and from other departments as well.
<b>Resolution</b>	“Resolved that the training materials of all the programmes (FDP/STTP/Workshops etc.) conducted under TEQIP-III at DUIET be published both as hardcopy and softcopy for future consultation of faculties and students.”
<b>Item 5</b>	<b>Preparation of succession/sustainable plan for DUIET after TEQIP-III</b>
<b>Discussion</b>	The board opined about the urgent need of a sustainable plan for DUIET as TEQIP-III Project is at the verge of closure. In this regard, the TEQIP Coordinator is advised to prepare a plan which



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	will ensure the sustainability of the financial prospect of DUIET after TEQIP-III is complete. The board also added that the equipments procured under TEQIP-III should be in-sourced for revenue generation.
<b>Resolution</b>	“Resolved that a succession plan be prepared to ensure the sustainability of the financial prospect of DUIET after completion of the TEQIP-III Project. In this regard, assets procured under TEQIP-III be utilized for empowering the financial head of the institute.”
<b>Item 6</b>	<b>Any other matter</b>
Discussion	The SPA-SPIU, who was a special invitee of the meeting expressed his concern about successful completion of all the pending work of TEQIP-III after 31 <sup>st</sup> March 2021. As such, the staff of TEQIP-III cell at DUIET should be provided an extension up to July 2021 for wrapping up all the works after the project tenure is over.
Resolution	“Resolved that the TEQIP-III Office staff be provided an extension up to 31 <sup>st</sup> July 2021 for the completion of the post-TEQIP paper works.”

As there were no other items to be discussed, the meeting was ended with a vote of thanks from the Coordinator, TEQIP-III.

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