



No.:DU/Ex/SDCE/B/Blank Scripts/21/ 534.

Date: 21/01/2021

From:

Dr. Amitabh Baruah
Senior Dy. Controller of Examinations (B)i/c
Dibrugarh University

To,

The Principal/Director,
All affiliated/permitted Colleges/Institutes under Dibrugarh University.

Sir/Madam,

In order to ensure smooth conduct of University examinations and as directed, I would like to request you to furnish the detailed information regarding balance stock position of the blank answer-scripts and additional sheets as well as fresh requirement of the same for the forthcoming examinations.

You are also requested to furnish the above information so as to reach the undersigned within **3rd February, 2021**, in the proforma enclosed as **Annexure**. Kindly note that, the Annexure may also be downloaded from the University website.

Looking forward for your kind cooperation.

Thanking you,

Yours truly,

A. Boruah
21/1/21
Sr. Dy Controller of Examinations (B)i/c
Dibrugarh University

A. Boruah

Date: 21/01/2021

Memo No.: DU/Ex/SDCE/B/Blank Scripts/21/

Copy to:

1. The Hon'ble Vice Chancellor, Dibrugarh University .
2. The Registrar, Dibrugarh University .
3. The Controller of Examinations, Dibrugarh University .
4. The Joint/Dy. Controller of Examinations C & A, Dibrugarh University.
5. The Programmer, DU, with a request to upload the contents along with the Annexure on the University website.
6. The S.O./Dealing Asstt., Exam Branch (B), DU for information & necessary action.
7. Office file.

A. Boruah
21/1/21
Sr. Dy Controller of Examinations (B)i/c
Dibrugarh University

A. Boruah

STOCK POSITION OF BLANK ANSWER-SCRIPTS/ADDITIONAL SHEETS

To

The Senior Dy. Controller of Examinations (B)i/c
Dibrugarh University
Dibrugarh-786004

Name of the College/Institution:.....

Examination held:.....
[e.g. BA/BSc/BCom/PG (Regular/under DODL)/LLB/others (if any)]

A. Balance Stock Position (Stock in hand):

Sl. No.	Type of Scripts	Starting Serial No.	Ending Serial No.	Total
1.	Blank Answer-scripts			
2.	Additional Sheets			

B. Approximate number of candidates (likely to appear in the forthcoming exams):

Sl. No.	Examination(s)	Total No. of candidates
1.	1 st Semester	
	2 nd Semester	
	3 rd Semester	
	4 th Semester	
	5 th Semester	
	6 th Semester	
2.	BA/BCom (under DODL)	
	Part-I	
	Part-II	
3.	Post-Graduate	
	Semester(s)	
	Previous/Final	
4.	Others (if any, mention the name)	

C. Requirement for forthcoming Examinations:[Odd Semester(s) / Even Semester(s) (please tick)]

Session:.....

Sl. No.	Type of scripts	Required Quantity
	Blank Answer-scripts	
	Additional Sheets	

Submitted.

Date with Official Seal

Signature of the Head of
the Institution