



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
Dibrugarh | PIN - 786 004 | Assam

No: DU/RP/RUSA/2020/297

Date: 13/10/2020

-: Short-Notice Inviting Quotation :-

Sealed quotations are invited from authorized/reputed/experienced firm for the supply and installation of **Furniture (Godrej or equivalent) and other Materials** at Sri Sri Aniruddhadeva Bhavan, D.U. in accordance with the specifications and quantity provided at the Annexure – I. The quotations will be received by the undersigned **on or before 20/10/2020 upto 4:00 pm** and shall be opened on the same date or at a later date in presence of the intending bidders.

Terms and Conditions:-

1. No separate tender paper will be issued from the Office. Quotation should be submitted on the Supplier's Letter Pad accompanied with all relevant supporting documents.
2. The bidder must submit their quotation in single bids system with illustration/diagram. The shortlisted bidder has to produce a prototype Furniture before the competent Authority if call for.
3. Payment shall be made after successful supply/installation/commission/completion of the job.
4. The price quoted on the Bid should be F.O.R. Dibrugarh University and shall have to be valid for at least 60 days. Further, this Bid document is not transferable.
5. The quotations are to be addressed to "**The Registrar, Dibrugarh University, Dibrugarh – 786 004**". The sealed envelopes must be super scribed with the respective NIQ Notice number and Annexure number for which bids are being submitted. The bidder must also indicate their contact details in terms of Contact no, email ID etc on the face of envelope for further communication.
6. The bidder must clearly indicate information, in terms of Duties & taxes, freight & transportation charges, installation charges (if any), warranty terms (if applicable) etc. Details of GST registration, PAN etc are also required to be incorporated on the respective bid documents.
7. The bidders (except MSEs) have to submit 02% EMD along with the bids of the total bid value [Exemption is allowed to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department] in the form of DD or A/C Payee cheque along with the bids to be drawn in favor of "**Registrar, Dibrugarh University**".
8. **The University reserves the right to:**
 - Accept/reject any/all tenders without assigning any reason thereof.
 - Revise the quantities at the time of placing the order wherever deemed necessary.
 - Award the contract to one or more bidders for the items covered by the Bid document.
 - Retain 10% of the total bill value as security deposit for 1 year (if required)

Copy to:

1. The Hon'ble Vice Chancellor- for favour of kind information.
2. The Dy. Registrar (F&A), D.U. for information
3. The Programmer, D.U. – for publishing in the D.U. website
4. The Advertising Manager- The Assam Tribune- for publishing in The Assam Tribune.
5. Office File

Sd/-
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Annexure – I

LIST OF FURNITURE AND ACCESSORIES:-

<u>Sl. No.</u>	<u>Item</u>	<u>Qty</u>
1.	Executive Table	1
2.	Executive Table	1
3.	Foot Rest	1
4.	Desk Top	1
5.	Executive Chair	1
6.	Visitor's Chair	2
7.	Executive Sofa	1
8.	Glass Top Coffee	1
9.	3 Seater Visitor's Chair Perch 3 Seater (With 2 Arms & W/o Cushion)	2
10.	Office Table Enterprise	2
11.	Office Chair	2
12.	Visitor's Chair	4
13.	Almirah Storwel Plain	2
14.	Drawer Vertical Filling	2
15.	Easy File Plastic	200
16.	Drawer Bookcase	3

Executive Table with Side Unit and Drawer Unit:- DIMENSIONS (W X D X H) 1800x2100x750		
1	Primary Work Surface	Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Softclosing access flap with in-built power box are provided on work surface for wire management
2	Secondary Work Surface	Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
3	Modesty Panel	Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
4	Understructure	Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.
5	Integrated Pedestal	Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Drawer fronts made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Pedstal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM. Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Pedestals are provided with lock for security.

Executive Table Back Unit:- DIMENSIONS (W X D X H) 1800x500x1150		
1	Top Panel	Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top
2	Slide Door Unit	Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping for body panels like side, bottom,back and shelves. Shutters are made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Shutters have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Storage is provided with lock for security.

FOOTREST



- Ergorest Footrest
- Angle adjustable
- Promotes stress free posture
- Slip resistant surface
- Reduces pressure on the back of the thigh
- Platform size 445mm (W) x 295mm (D)



Radisson elevator desk writing
table top (P.S Sheets)7m.m
small size (12*16)inch
transparent clear



11. Executive High Back Chair

SEAT/BACK ASSEMBLY: The seat/back are made up of 1.2 cm thick hot pressed plywood, upholstered with fabric and moulded Polyurethane foam together with moulded seat and back covers. The back foam is designed with contoured lumbar support for extra comfort.

HIGH BACK SIZE: 50.0cm. (W) X 72.0cm. (H)

SEAT SIZE: 50.0cm. (W) X 46.0cm. (D)

POLYURETHANE FOAM: The Polyurethane foam is moulded with density = 45 +/- 2 kg/m³ and Hardness = 20 +/- 2 on Hampden machine at 25% compression.

SEAT / BACK COVERS: The seat cover is injection moulded in black co-polymer polypropylene and back cover is vacuum formed from ABS sheets.

ARMRESTS: The one-piece armrests made of black integral skin polyurethane with 50-70 Shore 'A' Hardness and reinforced with M.S. insert. The armrests are scratch and weather resistant. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of 0.5cm. thk. HR steel.

CENTRE PIVOT MECHANISM: The center pivot mechanism is designed with the following features:

- 360° revolving type.
- 17° maximum tilt on pivot at center.
- Tilt tension adjustment.
- Upright locking.

PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an adjustment stroke of 12.0 cm.

TELESCOPIC BELLOW ASSEMBLY: The bellow is 3 piece telescopic type and injection moulded in black Polypropylene.

PEDESTAL ASSEMBLY: The pedestal is injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. twin wheel castors. The pedestal pitch-center dia. is 68.0cm without castors.

TWIN WHEEL CASTORS: The twin wheel castors are injection moulded in 30% Glass Filled black Nylon.

Overall Size :

- Width (W) : 75.0 cm
- Depth (D) : 75.0 cm
- Height (H) : 101.5 cm - 113.5 cm
- Seat height (SH) : 42.5 cm - 54.5 cm.

11. Visitors Chair

SEAT/BACK ASSEMBLY: The seat/back are made up of 1.2 cm thick hot pressed plywood, upholstered with fabric and moulded Polyurethane foam together with moulded seat and back covers. The back foam is designed with contoured lumbar support for extra comfort.

SEAT SIZE: 50.0cm. (W) X 46.0cm. (D)

POLYURETHANE FOAM: The Polyurethane foam is moulded with density = 45 +/-2 kg/m³ and Hardness = 20 +/- 2 on Hampden machine at 25% compression.

SEAT / BACK COVERS: The seat cover is injection moulded in black co-polymer polypropylene and back cover is vacuum formed from ABS sheets.

ARMRESTS: The one-piece armrests made of black integral skin polyurethane with 50-70 Shore 'A' Hardness and reinforced with M.S. insert. The armrests are scratch and weather resistant. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of 0.5cm. thk. HR steel.

Executive Sofa Set

Frame Assembly comprise of 2 side frames and connecting members - Made from high quality steel tubes which are chrome plated to stringent Godrej quality standards and can withstand up to 100 hours of exposure to salty environment without rusting.

Seat / Back cushions are made from polyurethane foam with wood inserts ensuring long life and optimum comfort to the users.

Upholstery –The standard fabric range for MIDAS is the Velvetine Plus range from Camira.

The selected fabric range has following performance standards:

Composition:

- Surface – 100% Polyamide
- Substrate - 65 % (polyester) 35% (cotton)(Which allows users to maintain cleanliness by simple vacuuming)

Stain repellent

Abrasion Resistance

The cushion covers are user changeable to allow users to reflect different moods/ambiance during the life cycle of the product.

The product is constructed to Godrej Interio Quality Standard and is warranted for 1 year.

The MIDAS lounge seating range (1, 2 & 3 seater) gives the flexibility to choose and install product to suit the interior space

Model	Width	Height	Seat Height
1 Str	68.4 cm	77.5 cm	41.5 cm
2 Str	125.7 cm	77.5 cm	41.5 cm
3 Str	183.0 cm	77.5 cm	41.5 cm

Glass Top Coffee Table (Centre Table)

Contemporary Design

Get an ultra-modern combination of wood and glass. A coffee table that does justice to this classy combination and successfully presents it in a contemporary design.

Wenge Finish

The Wenge finish on the particle board panels of the coffee table is done with utmost care. Add this table for a posh makeover of your living space.

Stability

The shape of the coffee table has been engineered to give it stability. Now your drinks won't spill easily in case of accidental tugs and yanks.

Versatile Storage

Has multiple compartments to store books, magazines or just display beautiful ornaments thanks to the glass top. Also has a hidden compartment to store utility bills and keys.

Easy Maintenance

Space left empty underneath the storage unit along with the clear-cut shape is designed for an easy clean. So that you enjoy more time sipping cups of coffee than cleaning.

Dimensions W x H x D (cm)

120.1 x 41.1 x 59.4

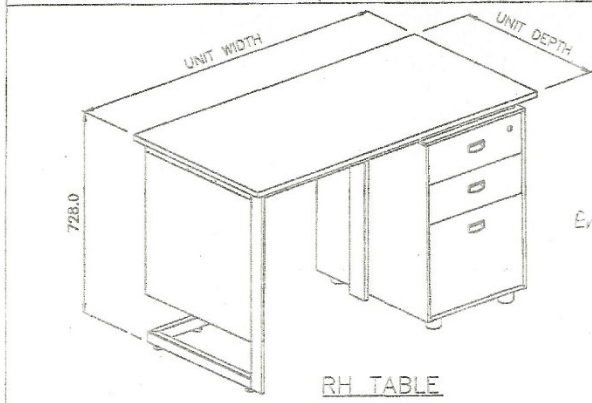
This Product is available in following models:

- a. ~~Perch 3 seater without arms & without cushion.~~
- b. Perch 3 seater with 2 arms & without cushion.

1. CROSS BEAM: It is made up of black powder coated rectangular M.S. ERW tube having

Enterprise Desk (Office Table)

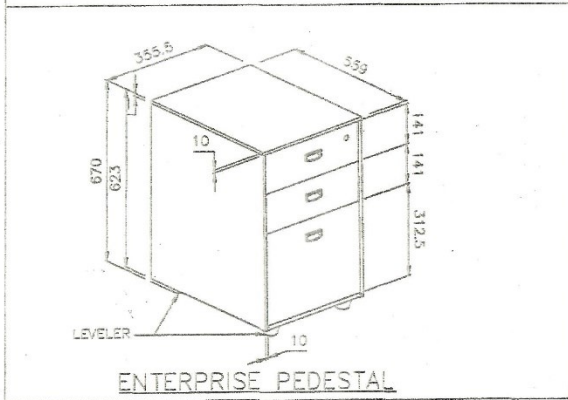
Component		Specification	
Top	Worksurface	18mm Thk. Pre Laminated Particle board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding.	
Understructure	Modesty Panel	18mm Thk. Pre Laminated Particle board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding. Only offered in sizes 1500 and 1650 wide desk.	
	Rectangular Frame	Fabricated component in 1.2mm thick CRCA 'D' Grade as per IS:513. Finish: Epoxy Polyester Powder coated to thickness of 50 micron (± 10)	
	Leg	Fabricated component in 38mmx25mmx1.2mm thick MS ERW Tube (IS:7138), Finish: Epoxy Polyester Powder coated to thickness of 50 micron (± 10)	
	CPU Modesty	0.8mm thick 'D' Grade as per IS:513. Finish: Epoxy Polyester Powder coated to thickness of 50 micron (± 10)	
	Leveler glide for Leg	Nylon 6 & MS Bolt	
Wire-Management	Horizontal Wire Carrier	0.7mm thick CRCA 'D' Grade as per IS:513. Finish: Epoxy Polyester Powder coated to thickness of 50 micron (± 10)	
	Vertical Wire Carrier	0.8mm thick CRCA 'D' Grade as per IS:513. Finish: Epoxy Polyester Powder coated to thickness of 50 micron (± 10)	
Storage	Pedestal	Drawer Configuration/ Product size/ Styling	<ul style="list-style-type: none"> • Box-Box-File : 355.5(w) x 559(d) x 670#(h) • Enclosing #—Including Leveler.
		Construction & Material	<ul style="list-style-type: none"> • Welded Assembled • Shell—0.6mm Thk CRCA as per IS-513. • Drawer Tray & back— 0.5mm Thk. CRCA as per IS-513 • Drawer Front— 0.6mm Thk. CRCA as per IS-513
		Locking	• Cam Lock.
		Leveler	• Plastic MB leveler mounted below Body Shell.
		Handle	• Injection moulded Polypropylene
		Finish	• Epoxy Polyester Powder Coated to the thickness of 50 microns (± 10)



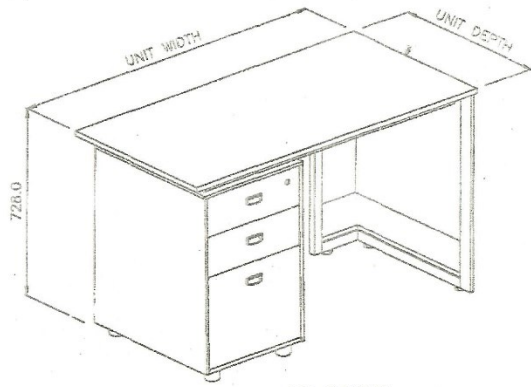
SR.NO.	UNIT WIDTH	UNIT DEPTH
01	1200	800
02	1350	750
03	1500	750
04	1550	900

Enterprise Desk

RH TABLE



ENTERPRISE PEDESTAL



LH TABLE

NOTE: THESE DIMENSIONS ARE PRODUCT IN-TO-OUT DIMENSIONS & VARIATIONS WITHIN 5.00MM ARE NORMAL.

1. **SEAT/BACK ASSEMBLY:** The seat and back are made up of 1.2 ± 0.1 cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam is designed with contoured lumbar support for extra comfort. The seat has extra thick foam on front edge to give comfort to popliteal area.

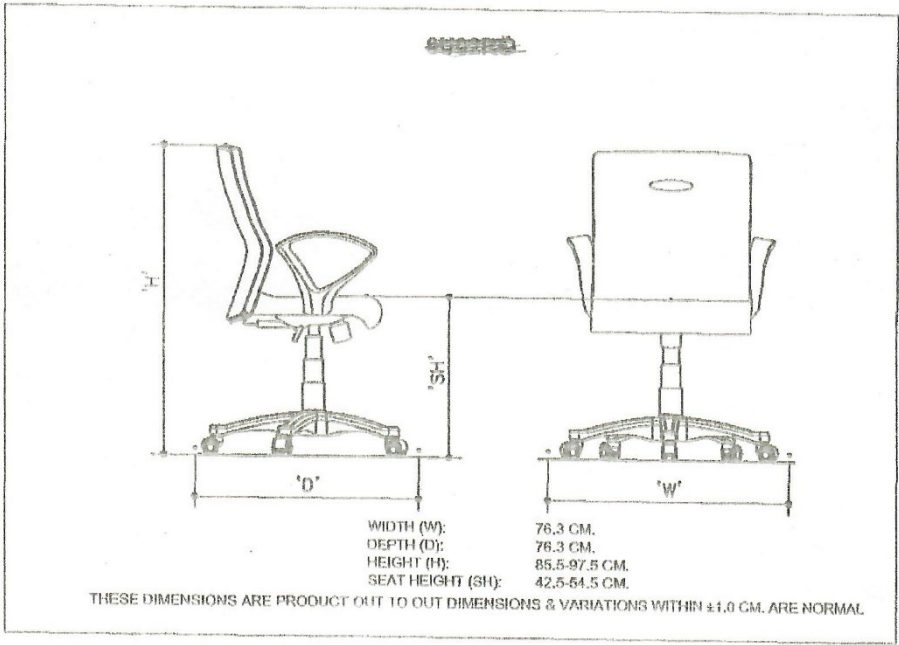
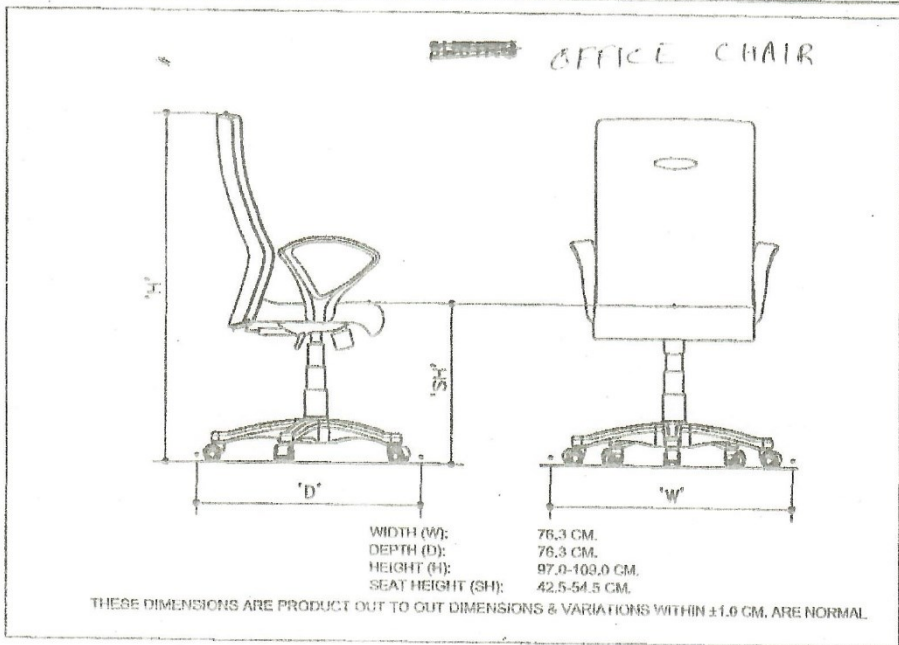
The chair is available in three models.

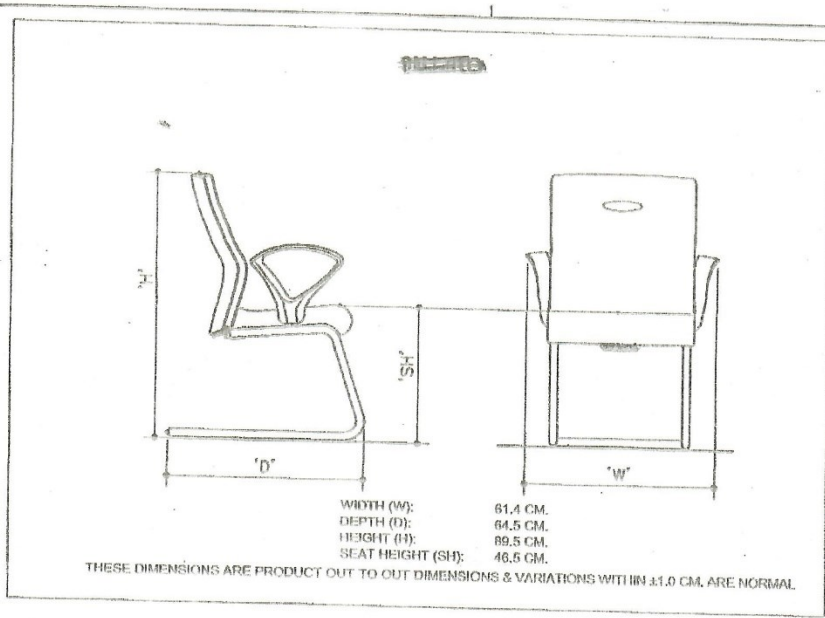
*PCH-9U01RG HIGH BACK SIZE	47.5 cm. (W) x 69.5 cm. (H)
*PCH-9U02RG/9U12RG MID BACK SIZE	47.5 cm. (W) x 58.0 cm. (H)
*PCH-9U01RG/9U02RG/9U12RG SEAT SIZE	47.0 cm. (W) x 48.0 cm. (D)

2. **HIGH RESILIENCE (HR) POLYURETHANE FOAM:** The HR polyurethane foam is moulded with density = 45 ± 2 kg/m³ and hardness load 16 ± 2 kgf as per IS:7888 for 25% compression.
3. **ARMRESTS :** The one-piece armrests are injection moulded from black Co-polymer Polypropylene.
4. **CENTER TILT SYNCHRO MECHANISM (FOR 9U01RG/9U02RG):** The mechanism is designed with the following features:
- 360° revolving type.
 - Upright position locking
 - Tilt tension adjustment
 - Seat/back tilting ratio of 1:3.
5. **TUBULAR FRAME (FOR 9U12RG):** The powder coated (DFT 40-60 microns) tubular frame is cantilever type & made of $\varnothing 2.54 \pm 0.03$ cm. x 0.2 ± 0.016 cm.thk. M.S. ER.W. Tube.
6. **PNEUMATIC HEIGHT ADJUSTMENT (FOR 9U01RG/9U02RG):** The pneumatic height adjustment has an adjustment stroke of 12.0 ± 0.3 cm.
7. **TELESCOPIC BELLOW ASSEMBLY (FOR 9U01RG/9U02RG):** The bellow is 3 piece telescopic type and injection moulded in black Polypropylene.
8. **PEDESTAL ASSEMBLY (FOR 9U01RG/9U02RG):** The pedestal is injection moulded in black 33% glass-filled Nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal is 66.3 ± 0.5 cm. pitch-center dia. (76.3 ± 1.0 cm with castors).
9. **TWIN WHEEL CASTORS (FOR 9U01RG/9U02RG):** The twin wheel castors are injection moulded in Black Nylon.

OFFICE CHAIR

* NOTE: Dimensions measured out to out (extreme point) on components in knockdown condition, variations within ± 1.0 cm.



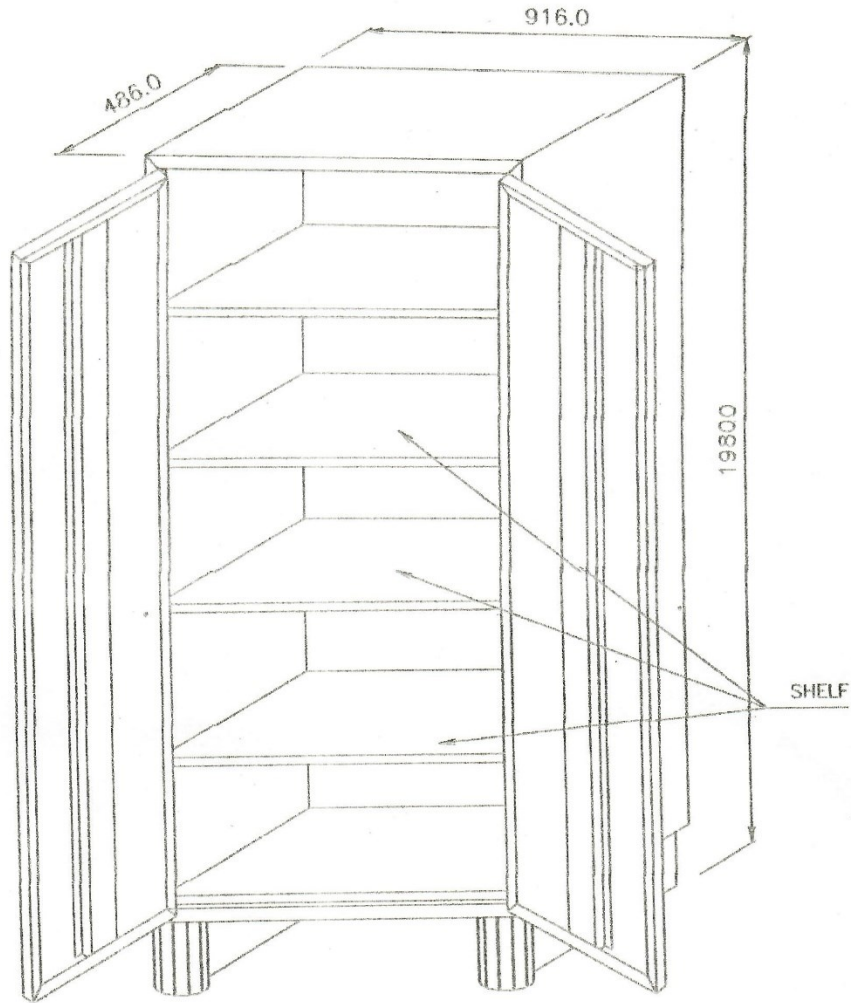


VISITORS' CHAIR

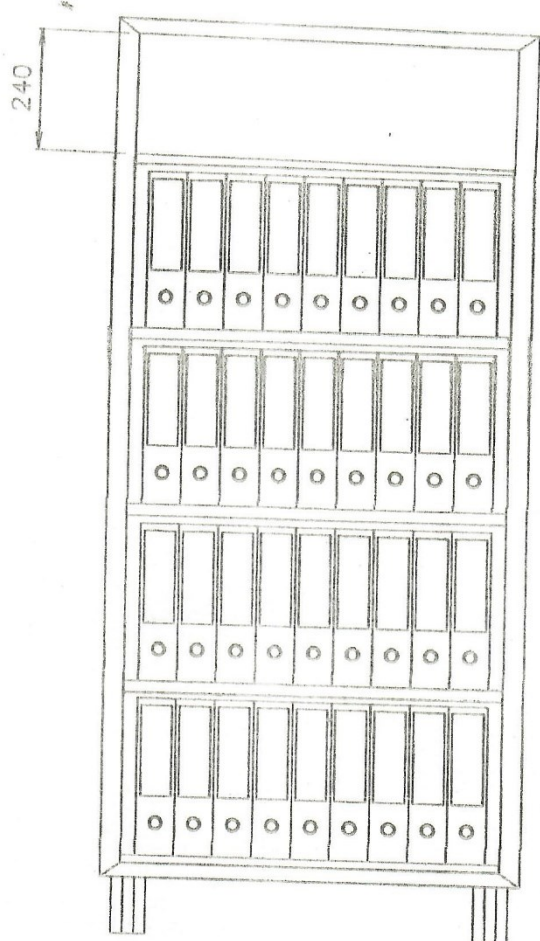
Almirah

Sr.No.	Feature or parameter	Specifications
1	Model	Plain with 4S
2	Product Size	916mm(W) x 486mm(D) x 1980mm H(H) # - Excluding Leveler
3	Construction & Material	<ul style="list-style-type: none"> * Welded construction. * 0.7mm thk (± 0.07mm) CRCA* for shelf * 0.8mm thk (± 0.08mm) High yield strength CRCA** for doors and back * 0.9mm thk (± 0.09mm) CRCA* for all other components. *CRCA 'D' grade as per IS:513 ** CRCA 'D' grade high yield strength as per IS:513
4	Locking & handle	<ul style="list-style-type: none"> * Mazak handle * Three way locking mechanism with shooting bolt
5	Shelving	<ul style="list-style-type: none"> * Height wise adjustable shelf mounting * Uniformly Distributed Load Capacity per each full shelf is 40 Kg maximum * 4Nos. of adjustable full Shelf * Box file A4 size (85Wx345Hx285D) can be stored vertically on three shelves and the clear space above fourth shelf is 240mm.
6	Leveler	* M10 screw type leveler with hex plastic base
7	Finish	* Epoxy Powder coated to the thickness of 50 microns (+/-10).

Almisah



OVERALL ASSEMBLY DIMENSION MAY VARY ±5mm



LOADING PATTERN FOR A4 SIZE BOX FILE (85Wx345Hx285D)
IN WELDED STOREWELD PLAIN 4S

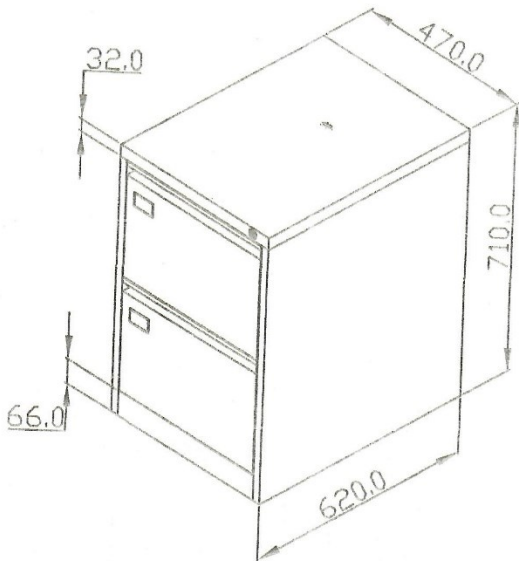
NOTE— MIN. CLEAR HEIGHT BETWEEN THE ADJACENT SHELVES
SHOULD BE 355mm FOR A4 SIZE BOX FILE OF 345mm HT

*OVERALL ASSEMBLY DIMENSION MAY VARY ±5mm

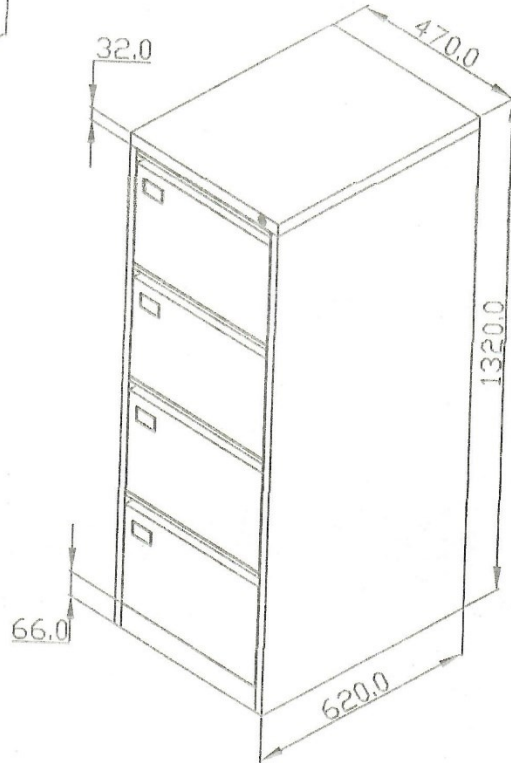
S.No.	Feature or parameter	Specifications
1.	Models & Product Size	2 Drawer: Width: 470mm, Height: 710mm, Depth: 620mm 4 Drawer Width: 470mm, Height: 1320mm, Depth: 620mm DMX Drg.-PL13-A3-35064_A0
2.	Construction:	Rigid Knock Down Construction
3.	Material:	<ul style="list-style-type: none"> • Top, Side & Drawer Front made from 0.7mm thk **CRCA • Drawer- Inside Cover, Side Back Side made from 0.6mm thk **CRCA • Back, Bottom, Drawer Bottom made from 0.5mm thk **CRCA • **CRCA steel confirming to IS 513, Grade-D
4.	Drawer front:	Easy to grip Full length Handle recess integrated into Metal Drawer fronts
5.	Label Holder	Snap on type plastic label holder on Drawer Fronts
6.	Drawer Size & Files type	<ul style="list-style-type: none"> • For hanging 'Ezee' / 'Visa' files (Foolscap) from front to back (Files Along the Width) • No. of 20 mm thk file which can be hanged in above way per drawer is 28.
7.	Locking & anti-tipping arrangement	Centralized locking with Cam Lock & having anti-tipping arrangement to ensure that when one drawer is opened for use, it does not allow other drawers to be opened.
8.	Slide	High quality precision ball slide. Drawer Load: 40 kg. UDL.
9.	Triangular Plate	Plain Triangular plate pop riveted at the bottom corners for rigidity.
10.	Accessories (Optional)	<ul style="list-style-type: none"> ▪ Drawer Partition ▪ Cradle for hanging A4 file folders front to back.
11.	Finish:	Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).

Drawer

Drawings



V.F.C. - DM 2 DR



V.F.C.- DM 4 DR

*OVERALL ASSEMBLY DIMENSION MAY VARY BY 45mm

150

FILES

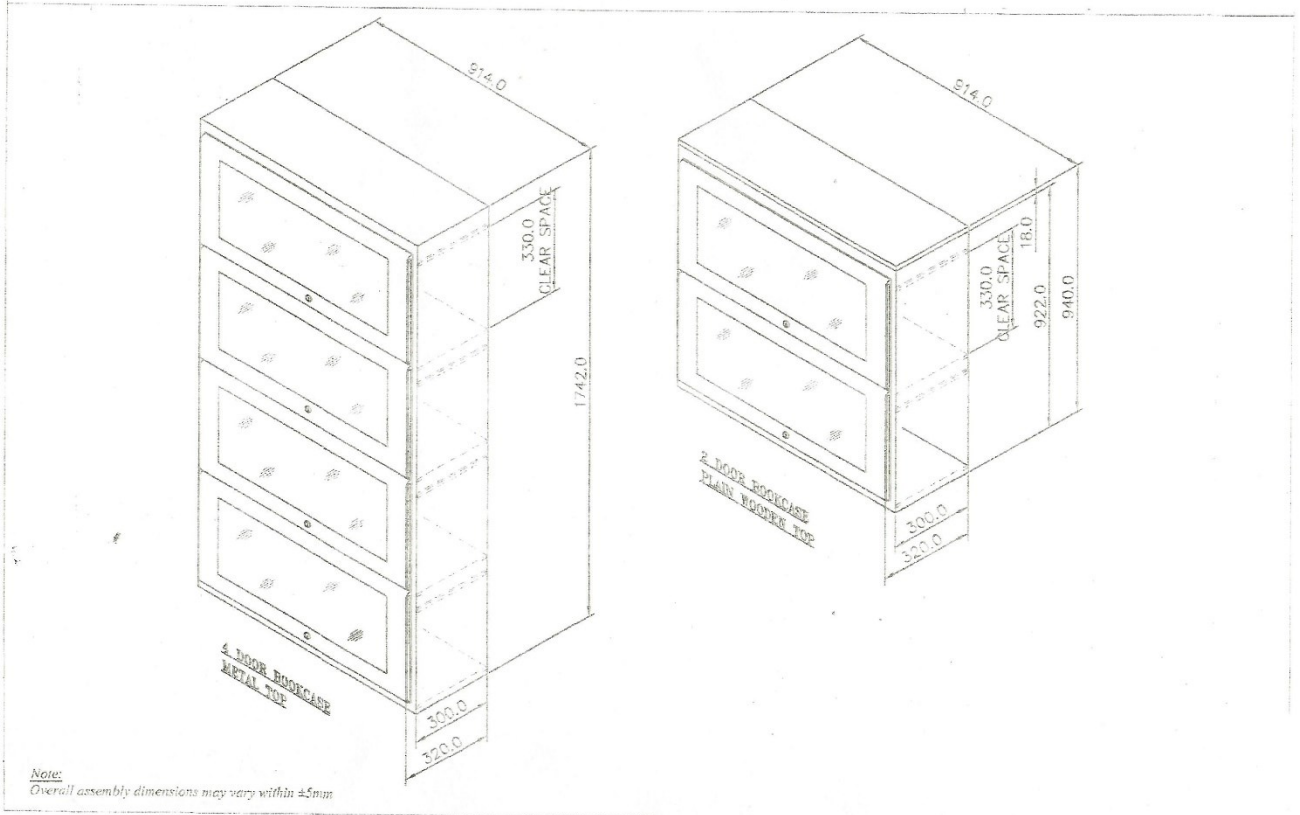


- Ezee Plastic Blue
- Best option for Filing cabinets and pedestals.

- STPPSEBLUENEW

Specifications of KD Book Case

Sl. No.	Feature or Parameter	Specifications
01	Product Size	<ul style="list-style-type: none">• 914 mm (W) x 320 mm (D)• Height for 4 Door - 1742 mm (Only Metal Top option)• Height for 2 Door - 940 mm with PLB wooden top (922ht+18mm PLB)
02	Construction & Material	<ul style="list-style-type: none">• Rigid Knock down construction• Top, side, back made out of 0.7mm thk CRCA steel & door, bottom, shelves made out of 0.8mm thk CRCA steel confirming to IS-513,Gr.D
03	Configuration (Doors)	<ul style="list-style-type: none">• 4 Door / 2 Door
04	Door Features/ Locking	<ul style="list-style-type: none">• Each Door has Cam lock with common key• Each Door has 4 mm thk transparent toughened glass for clear inside vision secured in a metal door through rubber gasket• Each door has a Scissor mechanism for receding inside the top of respective compartment & ensures parallel & smooth movement.• Each door has Plastic side end caps as Handle which is easy to grip
05	Shelves	<ul style="list-style-type: none">• Each compartment has storage shelf• Uniformly Distributed Load Capacity per each shelf is 80 Kg maximum.
06	Top Panel	<ul style="list-style-type: none">• 4 Door has Metal Top Panel• 2 Door has 18 mm thk PLB straight edge top with PVC lipping
07	Finish	<ul style="list-style-type: none">• Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).



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Registrar
Dibrugarh University