



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
Dibrugarh | PIN - 786 004 | Assam

No: DU/RP/PMC/2020/157

Date: 10/07/2020

-:Notice Inviting Quotation:-

Sealed quotations are invited from authorized/reputed/experienced firm for the supply, installation and commissioning of *High End Desktop* at the Department of Petroleum Technology, D.U. under the COEES (OIL) Sponsored Project in accordance with the specifications and quantity provided at the Annexure – I. The quotations will be received by the undersigned on or before 24/07/2020 upto 4:00 pm.

Terms and Conditions:-

1. No separate tender paper will be issued from the Office. Quotation should be submitted on the Supplier's Letter Pad accompanied with all relevant supporting documents.
2. The bidder must submit their quotation in 2 (two) bids system viz. Technical Bid and Financial bid. The financial bid shall be considered for evaluation only after successful submissiveness of the Technical bid.
3. The University reserves its right to accept or reject any or all the quotations without assigning any reason thereof.
4. The quantity and requirements of the materials may be varied at the time of placing the formal supply/work/service order.
5. Payment shall be made after successful supply, installation, commission and completion of the job.
6. The quotations are to be addressed to "**The Registrar, Dibrugarh University, Dibrugarh – 786 004**". The sealed envelopes must be super scribed with the respective NIQ Notice number, material or service or annexure number, corresponding to the NIQ. The bidder must also indicate their contact details in terms of Contact no, email ID etc on the face of envelope.
7. The bidder must clearly indicate information, in terms of Duties & taxes, freight & transportation charges, installation charges (if any), warranty terms (if applicable) etc. Details of GST registration, PAN etc are also required to be incorporated on the respective bid documents.
8. The bidders have to submit 02% EMD of the total bid value along with the bids through A/C payee Cheque or Demand Draft drawn in favor of "**Registrar, Dibrugarh University – Project Fund**".
9. The University shall retain 10% (if required) of the total bill value as security deposit for 1 year.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Dy. Registrar (F&A), D.U. for information
2. Notice Boards
3. The Programmer, D.U. – for publishing on the D.U. website
4. Office File

Sd/-
Registrar
Dibrugarh University



Annexure – I

1. Specification for High End Computer:-

SI no	Configuration	Qty
01	Desktop: Core i7 8 th Gen 8700 Core Processor/8 GB DDR RAM/1 TB HDD/ DP Port /DVD-RW/HD Monitor/Graphics Card/Win 10 Pro 64 bit	01

Proposed by: Prof. Pradip Borgohain, Department of Petroleum Technology

Project Name: COEES (OIL) Sponsored Project

Sd/-
Registrar
Dibrugarh University

