



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
Dibrugarh | PIN - 786 004 | Assam

No. : DU/RP/PMC/2020/162

Date: 14/07/2020

Short Notice Inviting Quotation

Sealed quotations are invited from experienced/reputed/authorized firms for items required for repairing and maintenance of Computers in accordance with the specifications provided in the Annexure-I. Further, the intending bidders are advised to consult the proposer Prof. Arpana Konwar, Department of Assamese and Co-ordinator CAS, UGC prior to preparation/submission of bids. The quotations will be received by the undersigned on or before 21/07/2020 upto 11.30 a.m.

□ Terms and Conditions:-

01. The quotations should be addressed to the Registrar, Dibrugarh University, Dibrugarh-786004, superscribing the Quotation Notice Number on the envelope.
02. No separate quotation paper will be issued from the Office. Quotations should be submitted in the Letter Pad of the authorized firms with all supporting documents.
03. The University reserves the right to accept or reject any of all the quotations without assigning any reason thereof.
04. The bidder must clearly specify any service charge/installation/demonstration charge and any incidental charges (if any) on their bid document.
05. Payments shall be made after completion of the job.
06. The jobs/items listed on the Annexure are indicative and not exhaustive, actual requirement may vary at the time of placing the formal order.
07. The Bidders must clearly indicate the rate of taxes / GST (if any) on their quotations.
08. The bidder must submit ₹500/- (non-refundable) as application fee through A/C Payee Cheque or Demand draft drawn in favor of "**Registrar, Dibrugarh University – Project Fund**"

Sd/-
Registrar
Dibrugarh University

Copy to :

01. The Deputy Registrar (F&A), Dibrugarh University, for information.
02. Prof. Arpana Konwar, Department of Assamese, for information.
03. Notice Boards.
04. The Programmer, for uploading the NIQ on the University website.
05. Office file.

Sd/-
Registrar
Dibrugarh University



Annexure-I

1. Description of accessories required for maintenance of Computers:-

Sl. No.	Technical specification of the hardware	Required qty.
1.	240 GB SSD (for Language Lab's Desktop)	24
2.	1 TB Internal Hard Disk	21
3.	Intel H61 Chipset Motherboard	11
4.	Intel H110 Chipset Motherboard	13
5.	600 VA UPS	20
6.	4 GB DDR3 RAM	14
7.	2 GB DDR2 RAM	6
8.	19" HD LED Monitor	11
9.	USB Keyboard (Make - Logitech, Dell, HP or equivalent)	12
10.	Optical Mouse (Make - Logitech, Dell, HP or equivalent)	17

Sd/-
Registrar
Dibrugarh University