



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
Dibrugarh | PIN - 786 004 | Assam

No: DU/RG/2020/B.01.06/3869

Date:10.06.2020

:-Notice Inviting Quotation:-

Sealed quotations are invited from authorized dealers/service providers of Samsung/Voltas/LG or equivalent brands having office nearby Dibrugarh University, for providing services of Annual Maintenance Contract (AMC), of Air Conditioners at various locations of the University in accordance with the description and quantity provided at the Annexure – I. The quotations will be received by the undersigned on or before **24/06/2020 upto 4:00 pm.**

Terms and Conditions:-

1. No separate tender paper will be issued from the Office. Quotation should be submitted on the Supplier's Letter Pad accompanied with all relevant supporting documents.
2. The University reserves its right to accept or reject any or all the quotations without assigning any reason thereof.
3. The bidder must enter into a contract with the University at the time of placing the order.
4. The requirements of service for the no. of units may be varied at the time of placing the formal order.
5. 50% Payment shall be made after execution of the contract and remaining 50% after successful completion of the contract job and submission of relevant service satisfaction certificate.
6. The quotations are to be addressed to "*The Registrar, Dibrugarh University, Dibrugarh – 786 004*". The sealed envelopes must be super scribed with the respective NIQ Notice number, name of the equipment for which service is to be provided, corresponding to the NIQ. The bidder must also indicate their contact details in terms of Contact no, email ID etc on the face of envelope.
7. The bidder must clearly indicate the cost of service of equipment on the basis of parameters such as make, capacity etc.
8. The bidder must clearly indicate information, in terms of Duties & taxes. Details of GST registration, PAN etc on the respective bid documents.
9. The bidders have to submit 02% EMD of the total bid value through Demand Draft of Cheque.
10. The University shall retain 10% (if required) of the total bill value as security deposit for 1 year.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Dy. Registrar (F&A), D.U. for information
2. Notice Boards
3. The Programmer, D.U. – for publishing on the D.U. website
4. Office File

Sd/-
Registrar
Dibrugarh University



Annexure – I

1. Description of ACs to be covered under AMC:-

SI No	Make (Brand)	Capacity (Ton)	Sum of Unit
1	L.G.	1	1
		1.5	5
2	CARRIER	1.5	2
3	ONIDA	1.5	1
4	PANASONIC	1.5	8
5	SAMSUNG	1	10
		1.5	48
		2	30
6	VOLTAS	1	15
		1.5	82
		2	36
Grand Total			238



Sd/-
Registrar
Dibrugarh University