



TEQIP-III Project Office

Dibrugarh University Institute of Engineering and Technology

Ltr No. DUIET/TEQIP/2019/1271

Date: 06 / 09 /2019

Minutes of the 7th BoG meeting

Item No 1	Improvement of GATE training in DUIET
Discussion	The members discussed about the matter and suggested that Prof. Diganta Goswami of IIT Guwahati may be invited to monitor the GATE Coaching in DUIET and deliver motivational speech to encourage students for preparation of GATE. For Petroleum Engineering, the members suggested the name of Prof. V. P. Sharma of ISM, Dhanbad to mentor the GATE Training. The Chairman, Prof. K. Pathak also suggested that the invited professors will mentor the GATE Training service provider to evaluate the service so as to ensure quality outcome. If it is found that the students are failing to perform well, even after getting the training, remedial measures have to be taken by the Service provider and the information has to be sent to NPIU/SPIU.
Resolution	“Resolved that- (i) Communication be made with Prof. Diganta Goswami of IITG and Prof. V. P. Sharma of ISM, Dhanbad (for PE) in context of mentoring and providing motivational/preparational classes on GATE training in DUIET. (ii) The invited professors will evaluate the training quality of the GATE training service provider in order to ensure better training outcome.”
Item 2	Implementation of MOODLE in DUIET
Discussion	The BoG expressed its dissatisfaction regarding the progress in implementing MOODLE in DUIET. The members proposed a 2-day workshop on MOODLE operation for the faculty members of DUIET, under the supervision of a MOODLE expert. In the training, the faculties of DUIET will be mentored about how to upload lecture schemes, lesson plans, assignments etc. in the MOODLE Platform.
Resolution	“Resolved that a two-day workshop on MOODLE Operation be organised in DUIET, with Prof. Khanindra Pathak, Department of Mining, IIT Kharagpur as the resource person for the same.”
Item 3	Website for management of Academic activities of DUIET
Discussion	The parent institution of DUIET, i.e. Dibrugarh University has already a website of its own, therefore the members suggested that rather than hosting a separate website for DUIET, a web-based teaching learning management software should be developed. In this regard, the process should be done through proper tendering from different vendors and the contents must be mentioned and properly justified.
Resolution	“Resolved that a web-based teaching learning management software be developed in DUIET. Tenders be invited from technical experts in which, contents be mentioned and properly justified by the vendors.”
Item 4	Modification in the theme of the National Conference to be held in DUIET
Discussion	The convenor of the National Conference Dr. Nayan Medhi informed the BoG that a meeting was held on 8 th July 2019 with all the faculty members of DUIET to discuss about organising a National Conference. He also reported that in that meeting all the faculty members had wanted to change the theme of the proposed National Conference as most of the departments in DUIET

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	will not be able to participate in the same. Keeping this in view, BoG suggested a modification in the theme of the conference as “ National Conference on Challenges and Solutions of Sustainable Technology. ”
Resolution	“Resolved that the theme for the National Conference be “ National Conference on Challenges and Solutions of Sustainable Technology. ”
Item 5	Procurement of Equipments
Discussion	<p>(i) The package of High-Pressure High Temperature Viscometer/Rheometer and M was disallowed by Mentor Institute Coordinator in email mentioning that it is not for UG Course. However, requisitor of the package Dr. Prasenjit Talukdar, Assistant Professor, Petroleum Engineering was allowed to present the procurement proposal of the High-Pressure High Temperature Viscometer and Rheometer in front of the BoG with sufficient evidence regarding its utility in B. Tech project work and price. The members expressed their satisfaction with the justification provided by Dr. Talukdar but suggested that the proposal be accepted in the next BoG meeting with all the members present.</p> <p>(ii) The procurement proposal for the Antiplagiarism software was discussed by the BoG members. Since the antiplagiarism software is already available in the Central Library of the parent institute, therefore, the members suggested DUIET to approach the Central library, Dibrugarh University for greater utilization.</p> <p>(iii) The proposal for procurement of furniture for the TEQIP-III office was placed before the BoG by the Coordinator. The members advised to make the necessary arrangements in the TEQIP-III Office of DUIET for making the filing process more organised and confidential as soon as possible and approved the same.</p> <p>(iv) The procurements of ANSYS, COMSOL Softwares and E-books were placed in the BoG. These three packages have been approved by SPIU in PMSS, dated the 2nd September 2019 through direct contract purchase. Accordingly, BoG also approved these packages to be purchased through Direct Contract Purchase mode.</p>
Resolution	“Resolved that- <p>(i) The package no. DUIET/TEQIP8/PE/Reservoir Engg. and DUIET/TEQIP48/PE/Reservoir Engg-1 be included in the PMSS for taking approval from SPIU before obtaining the approval from the BoG.</p> <p>(ii) Instead of purchasing a new antiplagiarism software, DUIET should approach the Central Library, Dibrugarh University where antiplagiarism software is already available for greater utilization. The package should not be initiated for procurement until further order.</p> <p>(iii) The board approved the purchase of furniture for TEQIP-III Office, DUIET up to Seven lakhs only.</p> <p>(iv) The ANSYS, COMSOL softwares and E-books be approved for purchasing through Direct Contract Purchase.”</p>

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